

5101:2-44-08

Redetermination, amendment and modifications of a state adoption subsidy.

(A) The public children services agency (PCSA) shall complete a redetermination of each state adoption subsidy one year from the initial effective date or most recent modification date.

(B) To initiate the review process, the PCSA shall provide written notice to the adoptive parent at least sixty days prior to the anniversary date of the subsidy approval or most recent redetermination or modification.

(C) The PCSA shall redetermine the state adoption subsidy more often than annually upon written request of the adoptive parent or if the PCSA is aware of substantial changes in the adoptive parent's financial situation or the child's special needs. A redetermination amendment or modification shall occur when:

(1) The adoptive parent's or child's eligibility status has changed.

(2) The addition, deletion or modification of a state special services subsidy and/or a state adoption maintenance subsidy is necessary.

(D) The following procedures constitute a redetermination, amendment or modification.

(1) The adoptive parent must provide verification of continued eligibility.

(2) The PCSA shall determine, from information submitted by the adoptive parent, if the child and the adoptive parent remain eligible pursuant to rule 5101:2-44-06 of the Administrative Code.

(3) The PCSA shall complete the redetermination and provide written notification to the adoptive parent of the redetermination outcome at least fifteen days prior to the anniversary date of the subsidy approval or most recent redetermination, or within thirty days of a request for modification.

(a) If the redetermination or modification results in no change or a change in the type or an increase in the amount of subsidy, the PCSA shall use the JFS 01615 "Approval for State Adoption Subsidy" to inform the adoptive parent of the results and the effective date of the re-determined subsidy.

(b) If the redetermination or modification results in a decrease, suspension or termination of the subsidy, the PCSA shall use the JFS 04065 "Prior Notice of Right to a State Hearing" to inform the adoptive parent of the reason for the action, its effective date and their right to a state hearing pursuant to section 5101.35 of the Revised Code and division level designation 5101:6 of the Administrative Code.

(E) If the adoptive parent fails to comply with the requirements of a redetermination as

described in this rule, the PCSA shall suspend the state adoption subsidy pursuant to rule 5101:2-44-10 of the Administrative Code or terminate the state adoption subsidy pursuant to rule 5101:2-44-11 of the Administrative Code.

(F) An adoptive parent receiving a state adoption subsidy shall report any significant change in the family's financial situation or the child's special needs within thirty days of the change to the PCSA that approved the subsidy arrangement.

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Certification

Date

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