

5101:2-44-12

State adoption subsidy records.

- (A) The public children services agency (PCSA) shall establish a state adoption subsidy record for each application for a state adoption subsidy.
- (B) The state adoption subsidy record shall contain all information applicable to the adoption subsidy including, but not limited to the following :
- (1) JFS 01654 "Adoptive Placement Agreement;" (rev. 10/2001).
 - (2) JFS 01613 "Application for State Adoption Subsidy;" (rev. 7/2004).
 - (3) Documentation noting the adoptive parent(s) application and denial for Title IV-E adoption assistance eligibility;.
 - (4) Documentation of the adoptive child's special needs for the purposes of the state adoption subsidy program;.
 - (5) Verification of financial need at initial application and redeterminations;.
 - (6) JFS 01615 "Approval for State Adoption Subsidy;" (rev. 7/2004).
 - (7) JFS 01618 "Redetermination/Amendment of State Adoption Special Services Subsidy;" (rev. 7/2004), as applicable;.
 - (8) Any JFS 04065 "Prior Notice of the Right to a State Hearing" (rev. 5/2001) or JFS 07334 "Notice of Denial of Your Application for Assistance;" (rev. 10/2007), as applicable;.
 - (9) JFS 01449 "Determination of Special Needs for Medical, Mental Health or Rehabilitative Care;" (rev. 7/2004) to determine whether the child has or does not have special needs for medical, mental health, or rehabilitative care ;.
 - (10) Copy of the final decree of adoption;.
 - (11) Case notes and dictations concerning the activities of the state adoption subsidy case;.
 - (12) Requests for and findings of any state hearings or administrative appeals conducted pursuant to section 5101.35 of the Revised Code and division ~~level designation~~ 5101:6 of the Administrative Code;.

(13) Child ~~Study Inventory~~; study inventory.

(14) JFS 01616 "Social and Medical History"; ~~and~~, (rev. 6/2006).

(15) JFS 01673 "Assessment for Child Placement (Homestudy)-" (rev. 8/2005).

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CERTIFIED ELECTRONICALLY

Certification

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Date

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