

5101:2-44-12

State adoption subsidy records.

- (A) The public children services agency (PCSA) shall establish a state adoption subsidy record for each application for a state adoption subsidy.
- (B) The state adoption subsidy record shall contain all information applicable to the adoption subsidy including, but not limited to, the following, :
- (1) JFS 01654 "Adoptive Placement Agreement;"
 - (2) JFS 01613 "Application for State Adoption Subsidy;"
 - (3) Documentation noting the adoptive parent(s) application and denial for Title IV-E adoption assistance ~~and status of the child's~~ eligibility;
 - (4) Documentation of the adoptive child's special needs for the purposes of the state adoption subsidy program;
 - (5) Verification of financial need at initial application and redeterminations;
 - ~~(6) Documentation of special services requested;~~
 - ~~(7)(6)~~ JFS 01615 "Approval for State Adoption Subsidy;"
 - (7) JFS 01618 "Redetermination/Amendment of State Adoption Special Services Subsidy," as applicable;
 - (8) Any JFS 04065 "Prior Notice of the Right to a State Hearing" or JFS 07334 "Notice of Denial of Your Application for Assistance," as applicable;
 - (9) ~~JFS 01499~~ JFS 01449 "Determination of Special Needs for Medical, Mental Health or Rehabilitative Care," to determine whether the child has or does not have special needs for medical, mental health, or rehabilitative care and potential for medical coverage;
 - (10) Copy of the final decree of adoption;
 - (11) Case notes and dictations concerning the activities of the state adoption subsidy case;
 - (12) Requests for and findings of any state hearings or administrative appeals conducted pursuant to section 5101.35 of the Revised Code and division level

designation 5101:6 of the Administrative Code;

(13) Child Study Inventory ~~and JFS 01616, "Social and Medical History"; and~~

(14) ~~Adoptive homestudy.~~ JFS 01616 "Social and Medical History"; and,

(15) JFS 01673 "Assessment for Child Placement (Homestudy)."

Effective:

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Certification

Date

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