

5101:2-47-08

**Required ~~referral~~application/update for Title IV-D (child support) services and referrals to Title IV-A (public assistance); healthcek; third party insurance; and supplemental security income (SSI).**

(A) The Title IV-E agency as defined in rule 5101:2-1-01 of the Administrative Code shall:

- (1) Complete a referral for Title IV-D child support in the statewide automated child welfare information system (SACWIS) within sixty days from the date the child entered foster care ~~the JFS 01435 "Title IV-E agency application/update for child support services" (rev. 4/2006)~~ for all Title IV-E foster care maintenance (FCM) eligible children, except where parental rights have been terminated by court order or permanent surrender.

The Title IV-E agency may also make ~~aan~~ referralapplication for FCM non-eligible children.

- (2) ~~Refer~~Assign child support ~~orders~~rights to the Ohio department of job and family services (ODJFS) for Title IV-E FCM children through SACWIS ~~the JFS 01435~~ within thirty business days of the date of the referral ~~Title IV-E agency obtains legal responsibility for the care and placement of the child.~~

(a) Assignment of child support shall ~~will~~ be effective the first day of the calendar month following the date of approval for in which all Title IV-E eligibility or the Ohio works first (OWF) assignment termination should the newly determined Title IV-E child be removed from the OWF assigned home ~~criteria are met.~~

(b) Assignment of child support will terminate the last day of the calendar month in which the agency's temporary custody of the child is terminated.

- (3) Send any court orders and other verifications available ~~with the JFS 01435~~ to the Title IV-D agency as defined in rule 5101:2-1-01 of the Administrative Code in the county in which the child was removed from the home.

- ~~(4) Send an updated JFS 01435 and any court orders upon verification of any changes in the circumstances of the child or parent(s).~~

- (4) Determine good cause circumstances where it is in the best interest of the child not to send a referral to establish an order for support to the Title IV-D agency for child support. Good cause circumstances shall be documented in SACWIS and include but not be limited to the following:

- (a) The parent(s) would be unable to comply with the permanency plan of reunification due to the financial hardship caused by paying child support.
- (b) The child is expected to be in foster care for no more but less than sixty days.
- (c) The noncustodial parent is a potential placement resource.
- (d) Other appropriate circumstances determined by the Title IV-E agency.

(B) The Title IV-D agency shall:

- (1) Determine the county with the administrative responsibility for the child support order and forward the SACWIS referral ~~the JFS-01435~~ to the Title IV-D agency with the administrative responsibility.
- (2) Provide support enforcement program services as defined in rule 5101:12-1-10 of the Administrative Code and Title IV-D services for applicable cases as defined in rule 5101:12-1-10.1 of the Administrative Code.
- ~~(2) Pursue and establish paternity, court orders, or enforce existing orders.~~
- (3) Disburse all collected child support payments through the child support payment central (CSPC) process.
- ~~(3) Assist the Title IV-E agency in securing support payments and medical support from the parent(s) on behalf of the child.~~
- ~~(4) All child support payments shall be collected and disbursed by the office of child support within the Ohio department of job and family services through the child support payment central (CSPC) process.~~
- ~~(5) If the Title IV-E eligible child was a recipient of Ohio works first prior to entry into substitute care, then a new assignment of support rights is needed.~~

(C) The Title IV-E agency in receipt of child support payments on behalf of a child in their custody shall use the Title IV-D payment to support the child's cost of care. Any excess Title IV-D payments remaining at the child's custody termination shall follow the child.

~~(C)~~(D) The Title IV-E agency shall launch an electronic notification through SACWIS ~~to; must provide written notification to the county department of job and family services (CDJFS) Title IV-A agency or unit within ten business days of a child entering legal responsibility.~~

- (1) The Title IV-E agency shall capture and exchange relevant child and case information regarding children in the custody of Title IV-A agencies from the client registry information system enhanced (CRIS-E)/Ohio integrated eligibility system (OIES).
  - (2) Transfer selected demographic information that SACWIS receives from interface generated data to determine Title IV-E eligibility and launch OIES custody notification to the county department of job and family services (CDJFS) Title IV-A agency or unit within ten business days of a child entering legal responsibility.
- (D) ~~The CDJFS Title IV-A worker is responsible for furnishing information pertinent to eligibility that may be available in existing Title IV-A records, no later than ten business days after receipt of a written request by the Title IV-E agency.~~
- (E) The Title IV-E agency is responsible for completing the ODM 03528 "Healthchek and Pregnancy Related Services Information Sheet" (rev. 12/2014)~~JFS 03528 "Healthchek and Pregnancy related services information sheet" (rev. 5/2011)~~ for each Title IV-E FCM eligible child pursuant to rule 5101:2-42-66.1 of the Administrative Code.
- (F) The Title IV-E agency shall:
- (1) Attempt to determine if the parent(s), guardian, or custodian has health care insurance coverage available to every Title IV-E FCM eligible child. If such insurance coverage is available, the Title IV-E agency must complete the ODM 06612 "Health Insurance Information Sheet" (rev. 7/2014)~~JFS 06612 "Health Insurance Information Sheet" (rev. 6/2009).~~
  - (2) Complete the ODM 06613 "Accident/Injury Insurance Information Form" (rev. 7/2014)~~JFS 06613 "Accident/Injury Insurance Information Form" (rev. 7/2003)~~ for every Title IV-E FCM eligible child who is involved in an accident where there may be third party liability.
  - (3) Consider making application to the regional office of the social security administration (SSA) for supplemental security income (SSI) benefits for every child. The Title IV-E agency may receive Title IV-E FCM reimbursements and SSI benefits concurrently pursuant to rule 5101:2-47-12 of the Administrative Code.

Effective:

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Certification

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Date

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