

5101:2-48-03

**Requirement of ~~ODHS-1616~~ "Social and Medical History"  
history".**

(A) Social and medical histories of the biological parents, their ancestors, and the child are critical information to obtain in order that:

- (1) Children receive appropriate diagnostic and treatment services for physical, emotional and genetic disorders;
- (2) Appropriate adoptive families are selected who are able to meet the needs of the child;
- (3) Adoptive families are financially and emotionally prepared to care for the child placed with them; and
- (4) Children have the necessary health and background information that may be important to them throughout their lives.

The public children services agency (PCSA), private child placing agency (PCPA) or private noncustodial (PNA) shall be responsible for emphasizing the critical importance and necessity for provision of social and medical information by the biological parents whose children are in the care of the agency and/or whose children will be placed for adoption.

(B) Social and medical histories of the biological parents shall be obtained from the following sources:

- (1) Written information and interviews with the biological parents of the child;
- (2) Written information and interviews with other persons having knowledge of the biological parents and their ancestors;
- (3) Any available records, if the biological parent or the legal guardian of the biological parents consents to release of information contained in the record; and
- (4) Results of a medical examination that ~~an assessor~~ the PCSA, PCPA or PNA may have requested the biological parent consent to. In the event the biological parent refuses to consent to a medical examination, this shall be noted on the ~~ODHS-1616~~, JFS 01616 "Social and Medical History".

(C) Blank copies of the ~~ODHS-1616~~ JFS 01616 shall be provided to the biological parents or other persons who can supply social and medical information on the

biological parents and their ancestors.

- (D) The PCSA, PCPA, or PNA shall ~~attempt to obtain all information necessary to~~ complete an initial ~~the ODHS 1616~~ JFS 01616 prior to termination of parental rights, whether by court commitment or permanent surrender, in order to:
- (1) Assure there is sufficient information available to place the child appropriately;
  - (2) Assure the prospective adoptive family has sufficient information on the social and medical history of the family in order to make an informed decision about accepting placement of the child; and
  - (3) Assure appropriate subsidies can be planned for the child and family.
- (E) Following termination of parental rights, the PCSA, PCPA, or PNA shall continue to obtain additional social and medical information on the biological parents and the ancestors of the minor which can be used to update or complete the ~~ODHS 1616~~ JFS 01616. All social and medical history information needed to complete the ~~ODHS 1616~~ JFS 01616 shall be obtained prior to submission of the ~~ODHS 1699,~~ JFS 01699 "~~ODHS~~ ODJFS Prefinalization Adoption Assessment Report" to the court in accordance with the requirements contained in rule 5101:2-48-17 of the Administrative Code.
- (F) When completing the ~~ODHS 1616~~ JFS 01616 the PCSA, PCPA, or PNA shall not include identifying information about the biological parents or other ancestors of the minor.
- (G) The agency shall document and maintain in the case record attempts to obtain information which the agency indicates is not available.
- (H) The PCSA, PCPA or PNA shall advise the biological parents or other persons supplying information of the right to correct or expand the information contained on the ~~ODHS 1616~~ JFS 01616 at any time prior to or subsequent to the adoption of the child, including any time after the child becomes an adult by submitting such correction or expansion to the assessor, the court involved in the adoption, the ~~Ohio Department of Health~~ Ohio department of health (ODH), or the ~~Ohio Department of Human Services (ODHS)~~ job and family services (ODJFS). The individual, PCSA, PCPA, PNA, or department receiving such information shall determine compliance with section 3107.09 or 3107.091 of the Revised Code prior to filing it with the court that issued the interlocutory order or final decree of adoption. When the assessor, ODH or ~~ODHS~~ ODJFS determines that the information supplied for inclusion in the social and medical history cannot be

included in the record, written notification of this decision shall be made to the biological parent or other person supplying the information. The written notification shall also indicate that upon receipt of the notification, a petition can be filed with the court which was involved in the adoption to request the court review the information and determine whether the information may be included in the social or medical history.

- (I) The PCSA, PCPA, or PNA shall provide biological parents with a copy of the social and medical history information obtained at the time of termination of parental rights.
- (J) The assessor shall provide the completed copy of the ~~ODHS 1616~~ JFS 01616 to the:
- (1) Prospective adoptive family; and
  - (2) Court where the petition for adoption has been filed at the time the ~~ODHS 1699, JFS 01699~~ " ~~ODHS ODJFS~~ Prefinalization Adoption Assessment Report" is submitted in accordance with the requirements contained in rule 5101:2-48-17 of the Administrative Code. The court may refuse to issue an interlocutory order or final decree of adoption if the assessor has not filed the ~~ODHS 1616~~ JFS 01616 unless the assessor certifies to the court that information needed to prepare the histories is unavailable for reasons beyond the assessor's and the PCSA, PCPA or PNA's control.
- (K) The assessor shall advise the adoptive parents that if they wish to be notified when social and medical histories are updated or expanded pursuant to paragraph (H) of this rule, ~~an ODHS 1679,~~ the JFS 01679 "Request for Notification" can be completed and filed with the court at any time.
- (L) The assessor shall advise adoptive parents that:
- (1) They may inspect all forms pertaining to the social and medical history of biological parents filed with the court prior to the child reaching age eighteen; and
  - (2) At the time the child reaches age eighteen, only the adopted person may inspect the court files.
- (M) The assessor is not required to complete the ~~ODHS 1616~~ JFS 01616 when the child is being adopted by a stepparent or grandparent.

Effective: 09/01/2003

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CERTIFIED ELECTRONICALLY

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Certification

07/08/2003

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Date

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