

TO BE RESCINDED

5101:2-49-09.1 **Purchase of refugee resettlement program social services.**

- (A) Any purchase of refugee resettlement program social services (RRP-SS) in excess of ten thousand dollars must utilize the ODHS 1404 "Refugee Resettlement Program Purchase of Service Agreement" and accompanying exhibits described in rule 5101:2-49-10 of the Administrative Code. Purchase agreements for ten thousand dollars and less shall follow the provisions of rule 5101:2-49-093 of the Administrative Code.
- (B) Procurements by a county department of human services (CDHS) shall meet the standards described in attachment O of OMB circular A-102, "Uniform Administrative Requirements for Grants In Aid to State and Local Governments" and rules 5101-5-01 to 5101-5-66 of the Administrative Code. RRP providers seeking to enter into subcontracts must meet the procurement standards described in attachment O of the OMB circular A-110, "Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations."
- (C) If the solicitation for proposals required by OMB circular A-102 fails to elicit more than a single response, the CDHS may request permission to enter sole-source negotiations for services. All procurement documents, including the request for proposals, shall be submitted to the bureau of refugee services, Ohio department of human services (ODHS). This material will be forwarded to the federal office of refugee resettlement (ORR) for consideration of the request. ORR may also require submission and prior approval of any contract proposed as a result of sole-source negotiations.
- (D) RRP contracts shall normally terminate at the conclusion of the federal fiscal year. However, when a longer term is necessary to utilize available federal funds, contracts may be written or amended to extend into the following fiscal year. In no case, except grants described in rule 5101:2-49-092 of the Administrative Code, may a contract remain in force longer than twelve months following the end of the federal fiscal year in which the funding encumbered in the contract was allocated. Such contracts, regardless of term, may not contain funds allocated during more than a single federal fiscal year.
- (E) All signed provider contracts and amendments must be received in complete and correct format by the bureau of refugee services no later than thirty calendar days following the effective date of the contract or amendment. Contracts and amendments which are submitted late will be certified for reimbursement effective the first day of the month in which the document is received by the bureau.
- (F) The bureau of refugee services will acknowledge contracts and amendments within thirty days of receipt by assigning a contract number and returning the ODHS 1807

contract "Summary Sheet" to the CDHS. Such reimbursement shall constitute authorization for the CDHS to invoice ODHS.

Effective: 07/01/2005

R.C. 119.032 review dates: 12/09/2002

CERTIFIED ELECTRONICALLY

Certification

06/20/2005

Date

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