

5101:2-5-15

**Volunteers and college interns.**

- (A) Volunteers or college interns whose duties include any of the same general duties as child care staff shall be trained in the mission of the out-of-home care setting to which they are assigned.
- (B) Volunteers or college interns whose duties include any of the same general duties as child care staff shall receive training pursuant to rule 5101:2-9-03 of the Administrative Code, shall be supervised by agency staff, and shall participate in at least monthly face-to-face supervisory conferences.
- (C) Volunteers or college interns shall be given a specific written job description delineating the functions to be performed.
- (D) An agency shall not use volunteers or college interns as a replacement for or in lieu of paid staff. Volunteers or college interns shall not be counted to meet required staff ratios as required by rule 5101:2-9-02 of the Administrative Code.
- (E) An agency which accepts college interns shall have a written agreement with each school placing students. This agreement shall, at a minimum, include:
  - (1) A statement of the student's role and responsibilities.
  - (2) A description of the minimum qualifications the student must possess.
  - (3) A statement outlining the respective supervisory and evaluation responsibilities of the agency and the placing school.

Five Year Review (FYR) Dates: 4/2/2018 and 04/02/2023

CERTIFIED ELECTRONICALLY

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Certification

04/02/2018

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Date

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Rule Amplifies: 5103.02, 5103.03  
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