

## TO BE RESCINDED

5101:2-5-31                    **Sharing or transfer of a foster home.**

- (A) Prior to an agency sharing use of a foster home which has been recommended for certification by another agency, the agency wishing to use the home shall obtain a written agreement signed by the recommending agency stating how the home is to be used and that all parties affected by the agreement approve of it. The recommending agency shall also provide written notification to any other agencies currently using the home.
- (B) An agency may transfer a currently certified foster home to a PCSA, or to a PCPA or PNA which is certified by the Ohio department of job and family services (ODJFS) to recommend foster homes of the same type as the foster home proposed to be transferred for certification, and which has agreed to accept the transfer. A foster caregiver certified to operate a specialized foster home may transfer to an agency that does not operate a specialized foster home program if the caregiver agrees that upon execution of the transfer, the foster home designation will be identified as a family foster home.
- (C) Prior to recommending the transfer of a foster home from one agency to another, the agency initiating the transfer shall obtain a written agreement signed by both agencies and the foster caregiver indicating that all parties agree to the transfer.
- (D) The sending agency shall make a recommendation to ODJFS to transfer the foster home to the receiving agency by submitting JFS 01334 "Notification of Transfer of a Foster Home" or other similar form of the sending agency which contains the following information:
- (1) The foster caregiver full name;
  - (2) The foster caregiver present address;
  - (3) The effective dates of the current certificate;
  - (4) The names and addresses of both agencies involved in the transfer;
  - (5) The effective date of the transfer;
  - (6) A statement that copies of the homestudy or the most recent recertification study and the current certificate have been sent to the receiving agency;
  - (7) The authorized signature of the sending agency representative, the authorized

signature of the receiving agency representative and the signature of the foster caregiver(s); and

- (8) The current and proposed new family and children services information system (FACSIS) resource identification numbers.

(E) A transfer of a foster home shall occur prior to the expiration of a current certificate.

- (1) If the effective date of the transfer occurs within ninety days of the expiration date of the foster home certificate the sending agency shall be responsible for the completion of the recertification assessment.

- (2) If the effective date of the transfer occurs more than ninety days prior to the expiration of a foster home certificate, the receiving agency shall be responsible for the completion of the recertification assessment.

(F) Following receipt of a JFS 01334 by the children's services licensing section, ODJFS will issue a temporary foster home certificate with the receiving agency identification number indicated as the recommending agency.

(G) Upon completion of the JFS 01334, but prior to submitting it to the children's services licensing section, the receiving agency shall enter the necessary data into FACSIS to register the home as a resource.

(H) Upon receipt of a signed release of information form, an agency shall release a copy of a foster care homestudy to an adoption agency when the foster caregiver is being considered as an adoptive parent.

Effective:

R.C. 119.032 review dates: 08/04/2006

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Certification

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Date

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