

5101:2-51-01

**Administration of the adoption assistance connections to age twenty-one.**

- (A) On behalf of the Ohio department of job and family services (ODJFS), the adoption assistance connections (AAC) to age twenty-one representative shall be responsible for the administration of the AAC program. The AAC representative shall enter into a JFS 00148 "Adoption Assistance Connections to age Twenty-One Agreement" (12/2017) with the adoptive parents of an eligible adopted young adult. The JFS 00148 will be referred to as the AAC agreement.
- (B) ODJFS is responsible for ensuring the proper administration of funds both allocated or reimbursed.
- (1) In accordance with federal requirements, ODJFS may not add any language to the AAC agreement that makes the AAC agreement subject to the availability of state funds.
- (2) ODJFS is responsible for the full non-federal share.
- (C) The AAC representative shall be responsible for:
- (1) Determining initial and continuing eligibility for the AAC program.
- (2) Maintaining a separate AAC case record for each program eligible adopted young adult for whom ODJFS has entered into an AAC agreement.
- (3) Service planning to include:
- (a) AAC case management.
- (b) Referral for post-finalization adoption services.
- (D) For the purposes of the AAC, an adopted young adult is defined as a person that was adopted at age sixteen or seventeen and was in the permanent custody of an Ohio public children services agency (PCSA) and the adopted young adult attained the age of sixteen before the Title IV-E adoption assistance agreement became effective. The adopted young adult must meet one of the following eligibility requirements pursuant to rule 5101:2-51-02 of the Administrative Code.
- (E) The AAC representative shall provide and assist the adoptive parent(s) of an adopted young adult with a JFS 00147 "Adoption Assistance Connections (AAC) to Age Twenty-One Application" (12/2017) and the JFS 04059 "Explanation of State Hearing Procedures" (rev. 1/2015).

(F) The adoptive parent(s) shall submit the JFS 00147 and verification of eligibility to the AAC representative.

(G) For an adopted young adult with an AAC agreement in effect who moves out-of-state or resides out-of-state, the AAC representative shall follow the interstate compact on adoption and medical assistance (ICAMA) rule 5101:2-44-05.2 of the Administrative Code. The AAC representative may ask the children services agency (CSA) in the new state to document the present situation of the adoptive parent(s) and to assist the adoptive parent(s) in completing all required forms.

(H) The AAC agreement remains in effect even though the adoptive parent(s) and the adopted young adult move to another county or state. The responsibility for management of the adoption assistance (AA) case remains with the AAC representative that entered into the AAC agreement prior to the move.

(I) If the adoptive parent(s) and the adopted young adult for whom an Ohio-executed AAC agreement is in effect reside in or move to another state, the adopted young adult will be provided Title XIX (medicaid) and Title XX (social service block grant) services by the state in which the adopted young adult resides. If any of the Title XX services specified in the AAC agreement are not available in the state where the adopted young adult resides, the AAC representative shall be responsible for providing or securing those services.

(1) The adopted young adult will be provided with Title XX services, as specified in the AAC agreement by the county where the adopted young adult resides.

(2) Nothing shall prohibit the adoptive parent(s) of an adopted young adult for whom an AAC agreement is in effect from seeking Title XX services available in the Title XX social service plan in the county of residence, even if the services are not already specified in the AAC agreement. The adoptive parent(s) may:

(a) Apply for the Title XX services in the county where the adoptive parent(s) resides; and

(b) Seek to amend the child's AAC agreement.

(J) The case record shall include the following information, when applicable:

(1) The AAC representative's actions in determining eligibility for AAC.

(2) A copy of the signed JFS 00147 and all amendments.

(3) A copy of the signed AAC eligibility determination shall be uploaded in the statewide automated child welfare information system (SACWIS).

- (4) A copy of the JFS 00148.
- (5) A copy of the ODM 6612 "Health Insurance Information Sheet" (rev. 9/2016).
- (6) A copy of state hearing, administrative appeal and judicial review filings.
- (7) If applicable, a copy of the JFS 01470 "Adoption Assistance State Mediation Conference Request" (rev. 1/2014).
- (8) A copy of the interstate compact and adoption medical assistance forms.
- (9) A copy of all required criminal record checks if not obtained by the PCSA.
- (K) In accordance with rule 5101:2-33-23 of the Administrative Code, the AAC case record shall be permanently maintained.

Effective: 1/10/2018

Five Year Review (FYR) Dates: 01/10/2023

CERTIFIED ELECTRONICALLY

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Certification

12/12/2017

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Date

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