

5101:2-7-04 **Records and confidentiality.**

(A) A foster caregiver shall maintain a record on each foster child which shall include:

- (1) A copy of the current child care agreement between the agency and the foster home and any written case plan provided by the agency;
- (2) Reports of scholastic performance ~~that must include, including report cards, diplomas, and certificates of achievement or merit;~~
 - (a) Report cards.
 - (b) Diplomas.
 - (c) Certificates of achievement or merit.
- (3) Medical information provided by a foster child's physician and by the placing agency, and current instructions regarding a foster child's health care;
- (4) The name and telephone number of the recommending agency contact person or the custody holding person or agency as applicable;
- (5) Data which is pertinent to the foster child's life book as referenced in rule 5101:2-42-67 of the Administrative Code.

(B) A foster caregiver shall give a foster child's record and all other official documents regarding the foster child to the agency when the foster child leaves the home.

(C) A foster caregiver shall not disclose or knowingly allow the disclosure of any information regarding a foster child or the foster child's family to persons not directly involved in the foster child's care and treatment on an official basis.

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CERTIFIED ELECTRONICALLY

Certification

06/11/2009

Date

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