

5101:2-9-02

**Staffing requirements.**

- (A) When children are present during waking hours in a residential facility living unit, there shall be at least one child care staff person for each ten children. Child care staff shall be on duty providing supervision to children where two or more children are congregated to ensure an appropriate level of supervision of all areas of the facility considering the ages and functioning levels of children in care.
- (B) A child resident of a residential facility may be left alone or unsupervised only in accordance with the provisions in the service plan of ~~the~~ that child.
- (C) At least one child care staff person for every five infants or toddlers shall be present in a residential parenting facility to provide care and supervision to children in the absence of teenage mothers.
- (D) A residential parenting facility shall not permit a teenage mother to provide care or supervision to any child other than her own in the absence of the child's mother or child care staff.
- (E) A ~~CRC or residential parenting~~ residential facility shall have at least one awake child care staff person in each living unit where children are present during nighttime sleeping hours.
- (F) Staff members while on duty at a residential facility shall not have overnight guests in the facility except for their own children under the age of eighteen.
- ~~(F)~~(G) Children of staff members and children of residents living in a residential facility shall be counted in all child care staff ratios.
- ~~(G)~~(H) Each residential facility shall have a written work schedule including provisions for use of relief staff, and a backup plan for emergency relief staff.
- ~~(H)~~(I) All relief child care staff and emergency child care staff of a residential facility shall meet the requirements of rules 5101:2-5-09 and 5101:2-9-03 of the Administrative Code.
- ~~(I)~~(J) Newly hired child care staff shall be given on-the-job supervision and shall not be left unsupervised with residents until all of the following requirements have been met:
- (1) The person has completed the initial orientation required by rule 5101:2-9-03 of the Administrative Code;

- (2) The person has completed at least ~~at least~~ an additional twenty hours ~~hours~~ of the first year training required by rule 5101:2-9-03 of the Administrative Code; ~~and~~.
- (3) The person has satisfactorily completed the criminal records check required by rule 5101:2-5-09.1 of the Administrative Code.

Effective:

R.C. 119.032 review dates: 08/01/2007

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 5103.03  
Rule Amplifies: 5103.02, 5103.03  
Prior Effective Dates: 12/30/66, 10/1/86, 1/1/91, 9/18/96, 9/1/02