

5101:2-9-11 **Admissions and admissions log.**

- (A) A residential facility shall not accept into care any child who does not meet the facility's written admission policy pursuant to rule 5101:2-5-13 of the Administrative Code. No residential facility shall admit adults as residents into the facility.
- (B) A residential facility shall not admit any child under the age of six years except:
- (1) If the child is not less than four years of age and is part of a sibling group being admitted to the ~~CRC or group home~~ residential facility where at least one of the members of the sibling group is six years of age or older. The agency must document in the child's record specific attempts which were made to secure more appropriate placement and the reasons no such placements were available. Placement of such child under the age of six years shall not exceed seventy-two hours; or
 - (2) If the child is three years of age or under and is the child of a teenage mother being admitted with the child's parent to a residential parenting facility.
 - (3) If the child is admitted into a children's crisis care facility in accordance with rule 5101:2-9-36 of the Administrative Code.
- (C) A teenage mother with a child ~~over the age of three years~~ four years of age or older shall not be admitted with her child to a residential parenting facility.
- (D) A teenage mother with more than two children shall not be admitted with ~~her~~ more than two children to a residential parenting facility.
- (E) A residential facility shall have a written individual child care agreement for each child, as required by rule 5101:2-42-90 of the Administrative Code, with the person or agency holding custody of the child. A written individual child care agreement shall also be executed for each child of a teenage mother placed in a residential parenting facility with the person or agency holding custody of the child.
- (F) No residential facility shall exceed its certified capacity.
- (G) A residential facility shall maintain an admissions log which shall include the name of each child admitted, the date of admission, the child's date of birth, and the date of discharge. Such information shall also be recorded on the admissions log for a child of a teenage mother admitted to a residential parenting facility.
- (H) A residential facility shall document prior to or at the time of admission, a physical

description of each child , any available medical information, the name of the custodial agency or custodian placing the child, the reason for placement, the name of the person who transported the child to the residential facility and the name of the agency with which the person transporting the child is affiliated, if any. The facility's record for the child shall also indicate, when applicable, the name of the placing agency contact person for the child.

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Certification

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Date

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