

5101:2-9-12

**Service plans.**

(A) The service plan shall be developed in writing and approved within thirty days before or after a child's or teenage mother's admission to the residential facility.

(1) The following shall be invited to be involved in the development and implementation of the service plan:

(a) The child as appropriate to age and functioning level.

(b) The individual or agency that placed the child.

(c) The guardian ad litem and probation officer if applicable.

(d) Staff members who provide direct care, counseling, group work, recreation, education and health services and other service providers if applicable.

(2) The service plan shall receive written approval by at least one of the following:

(a) A licensed social worker.

(b) A licensed independent social worker.

(c) A licensed professional counselor.

(d) A licensed professional clinical counselor.

(e) A civil service employee engaging in social work or professional counseling for a residential facility operated by a public children services agency (PCSA) or a local public entity (LPE) as described in rule 5101:2-5-02 of the Administrative Code. If a civil service employee is not a licensed social worker or licensed counselor, the employee shall not approve service plans for any other facility except a residential facility operated by the PCSA they are employed with.

(B) The service plan shall, at a minimum, contain:

(1) A statement of goals and objectives the placement is designed to achieve including the timeframe for meeting the placement goals and objectives.

(2) A statement of the placement plans upon discharge.

(3) A description of educational, counseling, recreational, vocational, religious and health care activities or services that will be provided to the child by the residential facility.

- (4) A description of any specialized services that will be provided or arranged.
  - (5) Frequency of progress reports to be provided to the individual or agency having custody which placed the child.
  - (6) Specifications for visitation between the child or teenage mother and family or friends, pursuant to rule 5101:2-9-16 of the Administrative Code.
  - (7) A behavior intervention plan that shall identify each behavioral management technique to be used with the child and the techniques that are contraindicated based upon the child's medical, psychological or developmental history. Behavioral management techniques selected shall be based, at a minimum, upon the following considerations:
    - (a) The age, size and developmental level of the child.
    - (b) The nature, pattern, and number of complaints or adjudicated felonies against the child.
    - (c) The previous placement history of the child (absences without leave, disciplinary problems).
    - (d) An assessment completed by a certified or licensed health care professional that documents whether there are medical contraindications to the use of specific behavior management interventions or behavior management techniques.
    - (e) An assessment completed by a certified or licensed practitioner of behavioral science that documents whether there are psychological or developmental contraindications to the use of specific behavior management interventions or behavior management techniques.
  - (8) Specifications for supervision of the child.
- (C) Service plan reviews: ~~At least every ninety days after the initial service plan approval pursuant to paragraph (A) of this rule, all individuals involved in the development and implementation of a service plan shall review the entire plan and, in consultation with the individual or agency having custody of the child, make any necessary amendments to the service plan. Such reviews shall be documented in the case record, and shall include an assessment of the current adjustment of each child and a determination of whether he/she should remain in the facility. Each review shall receive written approval by a licensed social worker, licensed independent social worker, licensed professional counselor, licensed professional clinical counselor, or a civil service employee engaging in social work or professional counseling for a residential facility~~

~~operated by a PCSA or an LPE. If a civil service employee is not a licensed social worker or licensed counselor, the employee shall not approve service plans for any other facility except a residential facility operated by the PCSA they are employed with.~~

- (1) The first service plan review shall be completed no later than ninety days after the initial service plan approval pursuant to paragraph (A) of this rule, all individuals involved in the development and implementation of a service plan shall be invited to review the entire plan and, in consultation with the individual or agency having custody of the child, make any necessary amendments to the service plan.
  - (2) For all subsequent reviews, the facility shall invite all individuals involved in the development and implementation of the service plan and the plan shall be completed no later than ninety days after the most recent review.
  - (3) The reviews shall be documented in the case record, and shall include an assessment of the current adjustment of each child and a determination of whether the child should remain in the facility.
  - (4) Each review shall receive written approval by a licensed social worker, licensed independent social worker, licensed professional counselor, licensed professional clinical counselor, or a civil service employee engaging in social work or professional counseling for a residential facility operated by a PCSA or an LPE.
  - (5) If a civil service employee is not a licensed social worker or licensed counselor, the employee shall not approve service plans for any other facility except a residential facility operated by the PCSA they are employed with.
- (D) A residential facility shall provide a written copy of the service plan and service plan review to the individual or agency that placed the child. The residential facility shall document that the service plan and service plan review was provided to the individual or agency that placed the child.

Effective: 2/1/2020

Five Year Review (FYR) Dates: 6/13/2019 and 02/01/2025

CERTIFIED ELECTRONICALLY

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Certification

01/17/2020

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Date

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