

5101:3-32-05

Service specifications for the choices program.

The purpose of this rule is to define services to be provided in the choices waiver.

(A) Home care attendant service.

(1) "Home care attendant services" (HCAS) consist of supportive activities specific to the needs of the consumer which are designed to address activities of daily living (ADL) and independent activities of daily living (IADL) impairments. HCAS substitute for the absence, loss, diminution or impairment of physical or cognitive function and may include one or more of the activities listed in the following paragraphs.:

- (a) Personal care, including but not limited to assistance with: bathing, dressing, grooming, caring for nail, hair and oral hygiene, shaving, deodorant application, skin care with lotions and or/powders; foot care, ear care, feeding, toileting, assistance with ambulation, changing position in bed, assistance with transfers, normal range of motion, and nutrition and fluid intake; and/or
- (b) General household activities, including but not limited to planning, preparation and clean-up of meals, laundry, bed making, dusting, vacuuming, shopping and other errands, replacing furnace filters, waste disposal, seasonal yard care and snow removal; and/or
- (c) Heavy household chores, including but not limited to washing floors, windows and walls; tacking down loose rugs and tiles; moving heavy items of furniture to provide safe access and egress; and/or
- (d) Assistance with money management and correspondence as directed by the consumer; and/or;
- (e) Escort services and transportation to enable consumers to gain access to the ~~Choices~~choices program and other community services, activities and resources. This activity is offered in addition to medical transportation available under the medicaid state plan, and shall not replace it. Whenever possible, other sources, which can provide this service without charge, shall be utilized.

(2) A unit of service is one hour which includes any of the activities listed in paragraph (A)(1) of this rule.

(3) If transporting the consumer, the direct service worker must possess a valid driver license, proof that collision and liability insurance coverage is in force

~~for each vehicle used, and valid current documentation that each vehicle used has had and passed a motor vehicle inspection conducted by either the Ohio state highway patrol or certified auto mechanic.~~

- (4) Prior to service initiation, the direct service worker shall complete training provided by the consumer or his/her designee regarding care tasks and responsibilities and shall demonstrate necessary skills.

(B) Environmental accessibility adaptations.

- (1) Environmental accessibility adaptations (EAA) enhance the consumer's independence, health and safety by improving the accessibility and security of the consumer's home environment. Activities are limited to those which are not the legal or contractual responsibility of a landlord or homeowner, other than the consumer.

- (2) A unit of service is one completed work order.

- (3) EAA may include one or more of the following activities:

- (a) Minor home maintenance including but not limited to: plumbing and electrical services or repairs which are necessary to accommodate medical equipment and/or supplies which are necessary to the health and safety of the individual;

- (b) Minor home modifications including but not limited to:

- (i) Installation of safety devices, such as smoke alarms/carbon monoxide detectors, or replacement of batteries; and/or

- (ii) Installation of devices to improve the consumer's ability to perform activities of daily living if not otherwise provided under medicaid or other third-party covered durable medical equipment and supplies, construction of exterior ramps, and widening of doorways; and/or

- (c) Minor household repair including but not limited to:

- (i) Repair or replacement of broken windowpanes; and/or

- (ii) Replacement/installation of electrical fuses; and/or

(iii) Repair of leaky water faucets; and/or

(iv) Other routine household repair activities.

- (4) The provider shall obtain owner consent to modify the property. The provider shall ensure that the owner understands that the property will be left in the modified state after the consumer vacates the premises. The owner's consent shall be in writing. The provider shall furnish the consumer a written price estimate of materials and labor prior to commencing the job.
- (5) The provider shall secure all permits required for completing each job order and comply with all federal, state and local building codes and standards.
- (6) The provider shall obtain signed and dated authorization from the consumer prior to commencing work.
- (7) The provider shall inform the consumer of any health and safety risks expected during the job and schedule service to assure minimal risk to the consumer.
- (8) The provider shall retain a dated consumer signature at the completion of the work certifying that the authorized work has been completed; the property has been left in satisfactory condition; and any incidental damages have been repaired.
- (9) The provider shall furnish the consumer with a warranty covering workmanship and materials with the service claim. The claim shall reflect the actual cost of material and labor and/or installation. The claim will not be paid until after the work order is completed and unless such warranty is provided.
- (10) A family member residing in the same household as the consumer who completes the physical work shall be reimbursed for materials only.
- (11) Modifications, improvements, or adaptations to the home which add to the total square footage of the home that are of general utility and not of direct medical or remedial benefit to the consumer are not covered.

(C) Alternative meals service.

- (1) "Alternative meal service" (AMS) sustains consumer health through procurement of a maximum of two meals per day. AMS offers the consumer

the option to obtain meals from non-traditional providers, such as restaurants.

- (2) "One unit of service" is one meal.
- (3) The provider shall maintain all appropriate vendor licenses.
- (4) The provider shall prepare meals in compliance with all applicable federal, state, county, and local laws and regulations concerning the preparation, handling and delivery of food.

(D) Home delivered meals service.

- (1) "Home delivered meals" (HDM) sustain and improve consumer health through the procurement of a maximum of two nutritious meals per day.
- (2) A "unit of service" is one meal prepared and delivered to the consumer's residence.
- (3) The provider shall maintain all appropriate food vendor licenses.
- (4) The provider shall prepare meals in compliance with all applicable federal, state, county, and local laws and regulations concerning the preparation, handling and transportation of food and shall meet the requirements specified in paragraph (E) of rule 5101:3-31-09 of the Administrative Code.
- (5) Special meals as specified in paragraph (E)(19) of rule 5101:3-31-09 of the Administrative Code.

(E) Personal emergency response systems.

- (1) "Personal emergency response systems" (PERS) are in-home twenty-four hour communications connection systems provided to consumers that are designed to enhance safety and enable consumers who are at high-risk to secure immediate assistance when unplanned or extraordinary events cause a medical, physical, emotional, or environmental emergency.
- (2) A "unit of service" is one month of service.
- (3) The provider shall install and support PERS equipment in compliance with all applicable federal, state, county and local laws and regulations and shall have the same meaning as ERS and meet the requirements ~~for PERS~~ for ERS as

specified in paragraph (D) of rule 5101:3-31-09 of the Administrative Code.

(F) Specialized medical equipment and supplies.

- (1) "Specialized medical equipment and supplies" (SME/S) is a service designed to promote functional independence and safe, effective in-home care through the provision of such items as hand-held showers, hoist lifts, stair climbers, lift chairs, reachers, grabbers, magnifiers, and odd-sized products, such as incontinence supplies. SME/S provided under the ~~Choices~~choices program are limited to items not otherwise covered by the medicaid state plan, medicare, or other third party payers. SME/S may be purchased or rented.
- (2) A "unit of service" is one product that is purchased or rented.
- (3) The provider shall furnish ongoing assistance as needed to evaluate and adjust products or to instruct the consumer in their proper use.
- (4) The provider shall furnish the consumer a written price estimate prior to product delivery and installation.
- (5) The provider shall furnish a product warranty with the service claim. The claim shall reflect the actual cost of the product and/or installation. The claim will not be paid until after product delivery and installation and unless such warranty is provided. The provider shall not submit a claim in excess of the written estimate unless the consumer and case manager have approved a price revision.
- (6) The provider shall assume liability for product warranties. The provider shall install, maintain or replace defective parts or products as specified in such warranties. Replacement parts are not billable for rental equipment.
- (7) The provider shall maintain individual consumer records that document delivery and installation of the product, and education of the consumer on the use of the SME/S.
- (8) The provider shall operate the business in compliance with all applicable federal, state, and local laws.

(G) Center-based adult day service.

- (1) "Center-based adult day service" (CBADS) is a non-residential,

community-based service designed to meet the needs of adults who have functional and/or cognitive impairments through an individualized care plan that encourages optimal capacity for self-care and/or maximizes functional abilities. CBADS consists of structured, comprehensive and continually supervised components that are provided in a protective setting. Consumers who receive CBADS attend on a planned basis during specified hours. There are two levels of CBADS: enhanced and intensive.

(a) Enhanced CBADS includes:

- (i) Supervision of all ADLs and supervision of medication administration, and/or hands-on assistance with one ADL (except bathing) and medication administration; and
- (ii) Comprehensive therapeutic activities; and
- (iii) Health assessment and intermittent monitoring of health status.

(b) Intensive CBADS includes:

- (i) The services described in paragraph ~~(AG)(21)~~(a) of this rule; and
- (ii) Hands-on assistance with two or more ADLS; and hands-on assistance with bathing; and
- (iii) Health assessment and regular monitoring of, or intervention with, health status; and
- (iv) Skilled nursing services (e.g., dressing changes and other treatments), and rehabilitative nursing procedures; and
- (v) Rehabilitative and restorative services, including physical therapy, speech therapy and occupational therapy; and
- (vi) Social work services.

(2) ~~"One unit" is five through eight hours of service per day. "One-half unit" is less than five hours of service per day. "Fifteen minute unit" is each unit over eight hours up to and including twelve hours of service per day.~~ Units of service for CBADS are:

- (a) One day unit equals five through eight hours of service per day:
- (b) One half day unit equals less than five hours of service per day:
- (c) Fifteen minute unit is each unit over eight hours up to and including twelve hours of service per day.

- (3) CBADS includes the provision of health assessment, monitoring of health status, and other skilled nursing services, supervision and assistance with activities of daily living, medication administration, rehabilitative and restorative services, social work services, comprehensive therapeutic and recreational activities, nutritious meals and snacks and transportation to and from the center.
- (4) CBADS shall delivered in compliance with requirements for adult day service specified in paragraph (A) of rule ~~5101:31-09~~ 5101:3-31-09 of the Administrative Code.

(H) Pest control.

- (1) Services needed to maintain the home in a clean, sanitary and safe environment. Pest control services are limited to those that are not the legal or contractual responsibility of a landlord or owner.
- (2) The provider shall maintain a current and valid custom pesticide applicator license and business license from the Ohio department of agriculture.
- (3) The unit of services is one job order with unit rate being the price quote accepted by the consumer from a qualified provider. The unit rate shall include the cost of materials, labor, supplies, equipment, administrative costs and applicable fees associated with the job request.

Effective:

R.C. 119.032 review dates: 04/15/2005

Certification

Date

Promulgated Under: 119.03
Statutory Authority: 173.40, 5111.02
Rule Amplifies: 173.40, 5111.01, 5111.02
Prior Effective Dates: 5101:3-1-06.4 (Emer.), 1/1/04, 5101:3-32-02 (Emer.),
8/30/01, 5101:3-32-03 (Emer.), 8/30/01, 5101:3-32-04
(Emer.), 8/30/01, 5101:3-32-05 (Emer.), 8/30/01,
5101:3-32-06 (Emer.), 8/30/01, 5101:3-32-07 (Emer.),
8/30/01. 5101:3-32-08 (Emer.), 8/30/01