

5101:9-6-37.2 **Caseworker visits allocation.**

(A) The Ohio department of job and family services (ODJFS) issues federal Title IV-B, subpart 2, funding is allocated to assist public children services agencies (PCSAs) in meeting federal performance standards related to the visitation caseworker visitations of children in substitute care, by the caseworker handling the case of the child. ODJFS issues caseworker visits funding in two separate allocations; one for direct services and one for administrative costs. These allocations consist of federal funds. The catalog of federal domestic assistance (CFDA) number is 93.556.

~~(B) The allocation is to support PCSAs efforts in visiting children who are in the agency's custody. The allocation may only be used in meeting the requirements set forth in rule 5101:2-42-65 of the Administrative Code. This allocation has a ten per cent administrative cap. Expenditures that may be properly charged against this allocation are activities that are designed to improve:~~

~~(1) Caseworker retention;~~

~~(2) Caseworker recruitment;~~

~~(3) Caseworker training; and~~

~~(4) Caseworker ability to access the benefits of technology.~~

~~(C) This allocation consists of seventy five per cent federal funds issued under the catalog of federal domestic assistance (CFDA) number 93.556. The county shall provide local funds at a twenty five per cent match rate for the nonfederal share. When the nonfederal share includes donated funds, rule 5101:9-7-50 of the Administrative Code shall be followed.~~

~~(D)~~(B) ODJFS communicates the grant availability and liquidation periods for these allocation allocations will be communicated by the Ohio department of job and family services (ODJFS) through the county finance information system (CFIS). Funds must be expended by the grant availability period and reported no later than the end of the liquidation period. Expenditures in excess of the allocation amount are the responsibility of the county agency.

~~(1) Stand alone PCSAs shall report expenditures on the JFS 02820 "Monthly Financial Statement" as described in rule 5101:9-7-29 of the Administrative Code.~~

~~(2) Combined agencies shall report direct costs on the JFS 02820 and report shared and indirect costs allocated to "Caseworker Visits" on the JFS 02827 "Monthly Financial Statement Public Assistance Fund Certification Sheet" as described in rule 5101:9-7-29 of the Administrative Code.~~

(C) Methodology

ODJFS uses the following methodology to distribute available funds:

PCSAAs will receive their portion of the total allocation based on the number of unduplicated children in substitute care by county divided by the total number of unduplicated children in substitute care in Ohio, based on the previous calendar year (CY).

~~(E) PCSAAs will receive their portion of the total allocation based on the number of unduplicated children in substitute care by county divided by the total number of unduplicated children in substitute care in Ohio, based on the previous calendar year (CY).~~

(D) Reimbursement

(1) Expenditures are reimbursed with seventy-five per cent federal Title IV-B subpart 2 funds. The county must use eligible state funding or provide local funds at twenty-five per cent match rate for the nonfederal share.

(2) When the nonfederal share includes donated funds, rule 5101:9-7-50 of the Administrative Code shall be followed.

(E) Caseworker visits allocation

The caseworker visits allocation reimburses the PCSA for the direct cost of caseworker visits to children who are in the agency's custody as described in rule 5101:2-42-65 of the Administrative Code.

(1) The PCSA can charge expenditures against this allocation for activities that are designed to improve:

(a) Caseworker retention;

(b) Caseworker recruitment;

(c) Caseworker training; and

(d) Caseworker's ability to access the benefits of technology.

(2) PCSAAs shall report direct service expenditures on the JFS 02820 "Children Services Quarterly Financial Statement" and/or the JFS 02827 "Public Assistance (PA) Quarterly Financial Statement" as described in rule 5101:9-7-29 of the Administrative Code.

(F) Caseworker administrative allocation

The caseworker visits administrative allocation reimburses the PCSA for the

administrative costs related to caseworker visits to children who are in the agency's custody.

(1) A PCSA may claim reimbursement of administrative costs for caseworker visits through the social services random moment sample (SSRMS) reconciliation/certification of funds process.

(2) A PCSA may also request to transfer the caseworker visits administration allocation to the caseworker visits direct services allocation to be used as stated in paragraph (E) of this rule. A PCSA may request this transfer by submitting a JFS 01159 "Transfer of Administration Allocation to Program Allocation" as described in rule 5101:9-6-36 of the Administrative Code to ODJFS prior to the end of the period of availability.

~~(F)~~(G) The definitions, requirements and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

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Certification

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