

742-5-03

**Contributing service credit.**

(A) As used in this rule:

- (1) "Contributing service credit" means service credit earned by a member of the police and fire pension fund ("OP&F") as a result of OP&F receiving employee contributions on salary of that member, as required under section 742.31 of the Revised Code, for full-time contributing service rendered by an OP&F member to a covered employer.
- (2) "Full-time contributing service credit" means the following:
- (a) For police officers or firefighter assigned to work a standard forty hour work week, the police officer or firefighter must be compensated by his/her employer for at least thirty-seven and one half hours of service for each week included in any normal monthly payroll reporting period; or
- (b) For members assigned to work a twenty-four hour platoon system (i.e. twenty-four hours then followed by forty-eight hours off), the fire fighter must be compensated by his/her employer for at least the number of hours of service specified in the following table for each week included in any normal monthly payroll reporting period:

Weekly Hours Base	Weekly Compensated Hours Needed For Full-Time Contributing Service Credit
35	32.81
36	33.75
37	34.69
38	35.63
39	36.56
40	37.50
41	38.44
42	39.38
43	40.31
44	41.25

45	42.19
46	43.13
47	44.06
48	45.00
49	45.94
50	46.88
51	47.81
52	48.75
53	49.69
54	50.63
55	51.56
56	52.50
57	53.43
58	54.38
59	55.31
60	56.25

- (3) "Partial contributing service credit" means prorated service credit allowed for hours of service for each week included in any normal monthly payroll reporting period, which fails to qualify as "full-time contributing service credit," as defined in paragraph (A)(2) of this rule.

For partial contributing service credit, OP&F shall prorate the service credit by dividing the hours compensated during the normal monthly payroll reporting period by the hours base for the monthly reporting period.

- (4) "Hours compensated" means hours for which salary is earned by working regularly scheduled hours or by using accumulated leave hours in order to meet the full-time contributing service credit threshold defined in paragraph (A)(2) of this rule.

- (5) For purposes of this paragraph, "hours base" shall mean the standard number of hours the member is scheduled per work week.
- (B) On and after the first pay period ending in 1999, OP&F shall accrue contributing service credit to a member's account based on the definitions contained in this rule only for contributing service rendered to an employer as a member of OP&F for the first pay period ending in 1999 and thereafter and in all cases, subject to the provisions of section 742.01 of the Revised Code and rule 742-3-02 of the Administrative Code.
- (C) If the actual number of hours compensated is not available from payroll records and the member of OP&F is compensated on an annual salary basis, then a full month of contributing service credit shall accrue for any month in which one twelfth of the annual contract salary is paid.
- A partial month of contributing service credit shall accrue for any month in which less than one twelfth of the annual contract salary is paid. The partial month of contributing service credit shall be prorated based on the salary paid divided by one twelfth of the annual contract salary.
- (D) Not more than twelve months of contributing service credit can be allowed in a calendar year.
- (E) Notwithstanding this rule, no person shall be allowed contributing service credit before the date the person becomes a member of OP&F or after the member's effective date of termination or retirement.

Five Year Review (FYR) Dates: 9/7/2018 and 09/07/2023

CERTIFIED ELECTRONICALLY

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Certification

09/07/2018

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Date

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