

109:2-18-04

**Reimbursement of training costs.**

- (A) Except as otherwise provided in rule 109:2-18-02 of the Administrative Code, every appointed peace officer or trooper is required to comply with the annual continuing professional training requirements set forth herein. Only public appointing authorities qualify for reimbursement ~~for the cost of continuing professional training programs under this section~~
- (B) Public appointing authorities shall be awarded reimbursement funds based upon the following factors:
- (1) the number of appointed peace officers or troopers who successfully complete continuing professional training hours;
  - (2) the base hourly pay of the appointed peace officers or troopers who successfully complete continuing professional training hours;
  - (3) the number of continuing professional training hours each appointed peace officer or trooper successfully completes in a calendar year, up to a maximum of twenty-four hours per calendar year;
  - (4) the amount of funds appropriated to fulfil training reimbursement requests.
- (C) Except as otherwise required by the executive director, the reimbursement a public appointing authority receives for each officer shall be calculated as the product of an officer's base hourly rate and the qualifying hours of continuing professional training the officer or trooper completed, up to a maximum of twenty-four hours for each peace officer each calendar year.
- (D) Subject to the availability of funding, reimbursement shall be made at a rate of one hundred percent of the peace officer or trooper's base hourly pay for the for the hours spent completing the training set forth in Rule 109:2-18-02. If sufficient funding is not available in a given year to fully reimburse public appointing authorities, it shall be within the executive director's sound discretion to make pro rata or other partial reimbursements as are reasonable under the circumstances. Reimbursement awards shall not exceed one hundred percent of a peace officer or trooper's base hourly pay for the hours spent completing the training set forth in Rule 109:2-18-02.
- (E) If a peace officer or trooper is appointed by more than one agency at the time when continuing professional training hours is completed, only the appointing authority set forth in Rule 109:2-18-02(L) is eligible to request and receive reimbursement.
- (F) If a peace officer or trooper separates from his or her appointing authority, all requests for reimbursement must be submitted by the appointing authority at or before the

time notice of separation is reported pursuant to section 109.761 of the Revised Code. Requests for reimbursement received after the report of separation, or more than ten days after the peace officer or trooper's date of separation, shall be denied.

(G) Each public appointing authority that receives funds under this section rule shall keep those funds separate from any other funds of the appointing authority. The funds may be used to cover costs associated with developing, delivering, or attending training for appointed peace officers or troopers as well as any costs associated with complying with the annual continuing professional training requirements.

(H) The training cost reimbursement decisions of the executive director are subject to the appeals process of Chapter 119 of the Revised Code.

~~(B) Law enforcement agencies shall submit funding requests under the pilot program to offset up to fifty per cent of the salaries of peace officers or troopers for the time peace officers or troopers are completing the training required by section 109.803 of the Revised Code. In submitting a funding request, an appointing authority shall do shall do all of the following:~~

~~(1) On or before the date prescribed by the attorney general, and on the form and in the manner prescribed by the attorney general, transmit a certification that attests to the sum total of the anticipated salaries of all peace officers or troopers in the appointing authorities' employment who are subject to the training requirements set forth in section 109.803 of the Revised Code.~~

~~(2) On or before the date prescribed by the attorney general, and on the form and in the manner prescribed by the attorney general, transmit a certification that attests to base hourly rate of pay for each peace officer or trooper in the appointing authorities' employment subject to the training requirements set forth in section 109.803 of the Revised Code for calendar year 2022.~~

~~(C) Pursuant to division (B) of section 1713.50 of the Revised Code, appointing authorities who employ peace officers appointed under section 1713.50 of the Revised Code are not eligible to apply for funding under the pilot program.~~

~~(D) Multiple appointing authorities cannot receive funding for the same peace officer or trooper during the same calendar year. If a peace officer or trooper is appointed by more than one agency at the time the funding request is described in paragraph (B) of this rule is made, only the appointing authority responsible for documenting the peace officer or trooper's training under paragraph (K) of rule 109:2-18-02 of the Administrative Code may receive funding. If an officer or trooper is improperly claimed on a funding request made under division (B) the officer or trooper will be~~

~~removed from the request and the appointing authority shall be notified of the officer or trooper's removal.~~

~~(E) Prior to the distribution of any funds under the pilot program, the executive director shall cause to be reviewed the requests submitted pursuant to paragraph (B) of this rule to verify that all of the following are true:~~

~~(1) The agency submitting the request is eligible to receive funding under the pilot program;~~

~~(2) The peace officers or troopers included on the funding request are appointed to the agency requesting the funding;~~

~~(3) The peace officers or troopers included on the funding request are subject to the training requirements set forth in section 109.803 of the Revised Code for calendar year 2022;~~

~~(4) The agency submitting the request is the responsible agency for all peace officers or troopers included on the request pursuant to paragraph (K) of rule 109:2-18-02 of the Administrative Code.~~

~~(F) On or before January 1, 2022, the attorney general shall determine if the money appropriated for the purposes of the pilot program is sufficient to pay fifty per cent of the total of all funding requests received under paragraph (B) of this rule:~~

~~(1) If the money appropriated to the attorney general for the pilot program is sufficient to pay fifty per cent of the total cost of the salaries of the peace officers or troopers of all law enforcement agencies that submitted funding requests under paragraph (B) of this rule, the attorney general shall pay to each law enforcement agency fifty per cent of the salaries of the peace officers or troopers who will receive the training set forth in section 109.803 of the Revised Code for calendar year 2022;~~

~~(2) If the money appropriated to the attorney general for the pilot program is insufficient to pay fifty per cent of the total cost of the salaries of the peace officers or troopers for the hours spent completing the required training, the attorney general shall proportionately reduce the amount paid to each agency so that each agency is paid an equal percentage of its costs for the training.~~

~~(G) Agencies submitting requests for funding under paragraph (B) of this rule shall not receive more than fifty per cent of the total cost of the salaries of the peace officers or troopers to be paid to the peace officers or troopers who will receive the twenty-four hours of continuing professionalism training in calendar year 2022.~~

~~(H) Each appointing authority that receives funds under this rule shall keep those funds separate from any other funds of the appointing authority and shall use those funds solely to defray the cost of continuing professional training programs.~~

Effective:

Five Year Review (FYR) Dates: 10/16/2024

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Certification

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Date

Promulgated Under: 111.15  
Statutory Authority: Sec. 605.01 of Am. Sub. HB45 (134th General Assembly)  
Rule Amplifies: 109.803, 109.73, 109.75, Sec. 605.01 of Am. Sub. HB45 (134th General Assembly)  
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