

Rule Summary and Fiscal Analysis (Part A)**Auditor of State**

Agency Name

Division

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117-2-02

Rule Number

AMENDMENT

TYPE of rule filing

Rule Title/Tag Line

Accounting and reporting records.**RULE SUMMARY**

1. Is the rule being filed consistent with the requirements of the RC 119.032 review? **Yes**

2. Are you proposing this rule as a result of recent legislation? **No**

3. Statute prescribing the procedure in accordance with the agency is required to adopt the rule: **119.03**

4. Statute(s) authorizing agency to adopt the rule: **117.43**

5. Statute(s) the rule, as filed, amplifies or implements: **117.43**

6. State the reason(s) for proposing (i.e., why are you filing,) this rule:

This rule is being filed to comply with the ORC 119.032 rule review requirements.

7. If the rule is an AMENDMENT, then summarize the changes and the content of the proposed rule; If the rule type is RESCISSION, NEW or NO CHANGE, then summarize the content of the rule:

The rule requires a local public office to maintain an accounting system and records sufficient to prepare the office's financial statements. The rule details specific requirements for the accounting system and the records to be maintained by the public office.

The amended rule requires that supporting documentation be maintained for vouchers that authorize payments made by the public office. In addition, the public office is required include the uncommitted balance of appropriations in the information required to be maintained. Finally, the amended rule modifies the capitalization threshold to make it consistent with accounting standards.

8. If the rule incorporates a text or other material by reference and the agency claims the incorporation by reference is exempt from compliance with sections 121.71 to 121.74 of the Revised Code because the text or other material is **generally available** to persons who reasonably can be expected to be affected by the rule, provide an explanation of how the text or other material is generally available to those persons:

This response left blank because filer specified online that the rule does not incorporate a text or other material by reference.

9. If the rule incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material electronically, provide an explanation of why filing the text or other material electronically was infeasible:

This response left blank because filer specified online that the rule does not incorporate a text or other material by reference.

10. If the rule is being **rescinded** and incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material, provide an explanation of why filing the text or other material was infeasible:

Not Applicable.

11. If **revising** or **refiling** this rule, identify changes made from the previously filed version of this rule; if none, please state so:

Not Applicable.

12. 119.032 Rule Review Date: **10/27/2005**

(If the rule is not exempt and you answered NO to question No. 1, provide the scheduled review date. If you answered YES to No. 1, the review date for this rule is the filing date.)

NOTE: If the rule is not exempt at the time of final filing, two dates are required: the current review date plus a date not to exceed 5 years from the effective date

for Amended rules or a date not to exceed 5 years from the review date for No Change rules.

FISCAL ANALYSIS

13. Estimate the total amount by which *this proposed rule* would **increase / decrease** either **revenues / expenditures** for the agency during the current biennium (in dollars): Explain the net impact of the proposed changes to the budget of your agency/department.

This will have no impact on revenues or expenditures.

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The rule provides details regarding the nature of accounting systems and financial records that must be maintained by local public offices. These requirements have no financial impact on the Auditor of State's Office.

14. Identify the appropriation (by line item etc.) that authorizes each expenditure necessitated by the proposed rule:

n/a

15. Provide a summary of the estimated cost of compliance with the rule to all directly affected persons. When appropriate, please include the source for your information/estimated costs, e.g. industry, CFR, internal/agency:

By statute, local public offices are required to maintain accounting systems and financial records, and to prepare financial statements. There is a cost involved for local governments to comply with these requirements, which varies depending on the size of the entity and the complexity of its financial statements. The rule does not impose an additional fiscal impact beyond what is required by statute and accounting standards.

16. Does this rule have a fiscal effect on school districts, counties, townships, or municipal corporations? **No**

17. Does this rule deal with environmental protection or contain a component dealing with environmental protection as defined in R. C. 121.39? **No**