

**Rule Summary and Fiscal Analysis (Part A)****Department of Administrative Services**

Agency Name

**Division of Human Resources**

Division

**Robert Patchen**

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**123:1-32-01**

Rule Number

**AMENDMENT**

TYPE of rule filing

Rule Title/Tag Line

**Availability and charge of sick leave, vacation leave, and  
personal leave and compensation for sick leave of employees  
paid by warrant of the director of budget and management.****RULE SUMMARY**1. Is the rule being filed for five year review (FYR)? **No**2. Are you proposing this rule as a result of recent legislation? **No**3. Statute prescribing the procedure in  
accordance with the agency is required  
to adopt the rule: **119.03**4. Statute(s) authorizing agency to  
adopt the rule: **124.09**5. Statute(s) the rule, as filed, amplifies  
or implements: **124.134, 124.382, 124.386**

6. State the reason(s) for proposing (i.e., why are you filing,) this rule:

To change the time increment for the use of personal leave.

7. If the rule is an AMENDMENT, then summarize the changes and the content  
of the proposed rule; If the rule type is RESCISSION, NEW or NO CHANGE,  
then summarize the content of the rule:

Sets forth the procedures for the availability and charge of sick leave, vacation leave, and personal leave; and the compensation for charged sick leave. The minimum amount of personal leave that can be used at any one time is being changed from one-tenth of an hour to two hour blocks, except for some limited circumstances.

8. If the rule incorporates a text or other material by reference and the agency claims the incorporation by reference is exempt from compliance with sections 121.71 to 121.74 of the Revised Code because the text or other material is **generally available** to persons who reasonably can be expected to be affected by the rule, provide an explanation of how the text or other material is generally available to those persons:

*This response left blank because filer specified online that the rule does not incorporate a text or other material by reference.*

9. If the rule incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material electronically, provide an explanation of why filing the text or other material electronically was infeasible:

*This response left blank because filer specified online that the rule does not incorporate a text or other material by reference.*

10. If the rule is being **rescinded** and incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material, provide an explanation of why filing the text or other material was infeasible:

*Not Applicable.*

11. If **revising** or **refiling** this rule, identify changes made from the previously filed version of this rule; if none, please state so. If applicable, indicate each specific paragraph of the rule that has been modified:

In paragraph (B) a typographical error was corrected in the proposed to be added language by adding a space between the words "hours" and "or" in the sixth line of the paragraph.

12. Five Year Review (FYR) Date: **1/15/2020**

(If the rule is not exempt and you answered NO to question No. 1, provide the scheduled review date. If you answered YES to No. 1, the review date for this rule is the filing date.)

NOTE: If the rule is not exempt at the time of final filing, two dates are required: the current review date plus a date not to exceed 5 years from the effective date for Amended rules or a date not to exceed 5 years from the review date for No Change rules.

**FISCAL ANALYSIS**

13. Estimate the total amount by which *this proposed rule* would **increase / decrease** either **revenues / expenditures** for the agency during the current biennium (in dollars): Explain the net impact of the proposed changes to the budget of your agency/department.

This will have no impact on revenues or expenditures.

\$0.00

The agency does not expect any fiscal impact as a result of this rule being amended.

14. Identify the appropriation (by line item etc.) that authorizes each expenditure necessitated by the proposed rule:

Not Applicable.

15. Provide a summary of the estimated cost of compliance with the rule to all directly affected persons. When appropriate, please include the source for your information/estimated costs, e.g. industry, CFR, internal/agency:

Not Applicable.

16. Does this rule have a fiscal effect on school districts, counties, townships, or municipal corporations? **No**

17. Does this rule deal with environmental protection or contain a component dealing with environmental protection as defined in R. C. 121.39? **No**

**S.B. 2 (129th General Assembly) Questions**

18. Has this rule been filed with the Common Sense Initiative Office pursuant to R.C. 121.82? **No**

19. Specific to this rule, answer the following:

A.) Does this rule require a license, permit, or any other prior authorization to engage in or operate a line of business? **No**

B.) Does this rule impose a criminal penalty, a civil penalty, or another sanction, or create a cause of action, for failure to comply with its terms? **No**

C.) Does this rule require specific expenditures or the report of information as a condition of compliance? **No**