

123:5-3-05

Annual report.

(A) The ~~administrator of the office~~department of administrative services (“the department”) may request annual information from a government ordering office including:

- (1) An overview of the government ordering office's purchasing process related to the procurement of ~~products~~goods and services and any safeguards ~~which that~~ assure compliance ~~to with the requirements contained in~~ sections 125.60 to 125.6012 of the Revised Code.
- (2) The total dollars expended during the preceding fiscal year for purchase of ~~products~~goods and services ~~which that~~ appear on the procurement list, from a qualified nonprofit agency ~~or an agent of a qualified nonprofit agency~~.
- (3) Any other information the ~~office of procurement from community rehabilitation programs~~department may determine advantageous.

(B) Each certified agent, ~~names~~named as the contractor of record, ~~shall~~will file an annual report with the ~~office~~department by August fifteenth of each year summarizing that agent's activity for the preceding fiscal year ~~pursuant to sections 125.60 to 125.6012 of the Revised Code~~. Each agent will submit the annual report on a form provided by and in a manner prescribed by the department and will include the following information:

~~Each agent shall provide the annual report on a form provided by and in a manner prescribed by the office, and shall include the following:~~

- (1) A list of all qualified nonprofit agencies with which the agent contracted during the preceding fiscal year to produce ~~products~~goods or provide services, and
- (2) The total dollar value of purchases made by a government ordering office during the preceding fiscal year for ~~products~~goods and services where the agent of a qualified nonprofit agency was the contractor of ~~records~~record, and
- (3) Any other information the ~~office~~department determines necessary.

(C) Each qualified nonprofit agency, ~~certified pursuant to section 125.604 of the Revised Code~~, ~~shall~~will file an annual report with the ~~office of procurement from community rehabilitation programs~~department by August fifteenth of each year summarizing that qualified nonprofit agency's activity for the preceding fiscal year ~~as related to the requirements sets forth in sections 125.60 to 125.6012 of the Revised Code~~. Each qualified nonprofit agency will submit the annual report on a form provided by and in a manner prescribed by the department and will include the following information:

~~Each qualified nonprofit agency shall provide the annual report on a form provided by and in a manner prescribed by the office, and shall include the following information:~~

- (1) The total number of all individuals who worked to manufacture products-goods or provide services whether furnished directly to or furnished on behalf of an agent of the qualified nonprofit agency to government ordering offices pursuant to sections 125.60 to 125.6012 of the Revised Code.
 - (2) The total number of individuals-persons with a work-limiting disabilities-disability who worked to manufacture products-goods or provide services whether furnished directly to; or furnished on behalf of an agent of the qualified nonprofit agency to government ordering office-offices pursuant to sections 125.60 to 125.6012 of the Revised Code.
 - (3) The total number of all direct labor hours worked to manufacture products-goods or provide services whether furnished directly to; or furnished on behalf of an agent of the qualified nonprofit agency; to a government ordering office-offices pursuant to sections 125.60 to 125.6012 of the Revised Code.
 - (4) The total number of direct labor hours worked by individuals-persons with a work-limiting disabilities-disability in the manufacture of products-goods of or provision of services to a government ordering office-offices pursuant to sections 125.60 to 125.6012 of the Revised Code, whether furnished indirectly; or furnished on behalf of, an agent of the qualified nonprofit agency.
 - (5) The total dollar value of purchases made by a government ordering office during the preceding fiscal year for products-goods and services where the qualified nonprofit agency was the contractor of record.
 - (6) Any other information the office-department deems necessary.
- (D) The ~~administrator shall~~ department will notify each certified agent and each qualified nonprofit agency that has not submitted an annual report as ~~required by~~ set forth in paragraphs (B) and (C) of this rule that the agent or qualified nonprofit agency has fifteen days to submit the report. The ~~administrator~~ department may suspend or revoke the certification of any agent or qualified nonprofit agency that fails to comply with the reporting ~~requirements~~ provisions set forth in this rule.

Effective: 4/26/2024

Five Year Review (FYR) Dates: 2/7/2024 and 03/16/2029

CERTIFIED ELECTRONICALLY

Certification

04/15/2024

Date

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