

1501:1-19-02

**Notice of public meetings (sunshine rule).**

Notice of all public meetings of the forestry advisory council shall be given in accordance with the following procedure:

- (A) Any person may determine (be informed of) the time and place of regularly scheduled meetings or the time, place, and purpose of any special meeting by calling on the telephone the office of the chief of the division of forestry.
- (B) Any person may obtain advance notice of all meetings at which any specific type of public business is to be discussed by identifying the type of public business for which he desires to be notified and by supplying the chief of the division of forestry with stamped self-addressed envelopes. The chief will mail to such person a notice of the time, place, and type of business to be discussed at the meeting at least four calendar days before the meeting is scheduled unless the meeting is an emergency meeting.
- (C) The chief of the division of forestry will maintain a list of representatives of the news media who have requested in writing notice of special or emergency meetings. The chief shall mail such representatives notice at least four days before special meetings or shall telephone notice at least twenty-four hours before special meetings. In the event of an emergency meeting the representatives of the news media who have requested notification of emergency meetings shall be notified immediately of the time, place, and purpose of the meeting. News media requesting notice pursuant to this paragraph shall supply the chief with the name, mailing address, and telephone number of the representative to be contacted.
- (D) The forestry advisory council shall provide the chief of the division of forestry with the time, place, and purpose of meetings requiring public notice under the provision of this rule within sufficient time to enable the chief to comply with the provisions of this rule.

Five Year Review (FYR) Dates: 1/11/2018 and 01/11/2018

CERTIFIED ELECTRONICALLY

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Certification

01/11/2018

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Date

Promulgated Under:	119.03
Statutory Authority:	121.22
Rule Amplifies:	121.22
Prior Effective Dates:	06/25/1976, 01/09/2004