

173-11-03

Application process.

- (A) To the extent that funding is available, the director of the department shall provide a notice of funding availability and a complete copy of all application materials to its twelve AAAs.
- (B) After receiving the department's notice, each AAA shall provide a copy of the notice and application materials to each entity it has designated as a focal point, and to all known senior centers operating within ~~their~~ its respective ~~PSAs~~ PSA. An AAA's failure to notify every senior center, however, shall not render the application or grant award process void.
- (C) Applicants must submit completed applications to their AAAs within the time period outlined in the application materials. Each AAA shall review the applications it receives for completeness, and shall communicate any deficiencies to an applicant in writing. The applicant shall correct any deficiencies and submit the revised application by the published deadline.
- (D) AAAs shall forward all completed applications to ODA within the timeline established by the department.

Effective:

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Certification

Date

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