

173-39-03.3**ODA provider certification: applying to be certified to provide additional services.**

Introduction: After ODA initially certifies a provider in a region, the provider may apply to become certified to provide an additional service in that region.

- (A) Application: The provider shall submit a complete application to become certified to provide an additional service in a region in which it is already certified. Only complete applications shall be processed. If the provider does not complete the application within ninety days of the date the application is requested, the application shall expire.
- (B) Pre-certification review: ODA's designee shall visit the provider's business site to conduct an on-site pre-certification review to determine if the provider meets the requirements of this chapter to be certified to provide the additional service. For agency providers, this includes compliance with paragraph (C)(1)(a) of rule 173-39-02 of the Administrative Code.
- (1) ODA's designee shall complete the on-site review and notify ODA of its recommendation within ninety days after receiving a complete application, unless the situation in paragraph (B)(2) or (B)(3) of this rule applies.
- (2) ODA's designee may conduct a desk review in lieu of an on-site review if the provider's business site is located outside of Ohio. ODA's designee shall complete this review and notify ODA of its recommendation within ninety days after receiving a complete application.
- (3) ODA's designee may conduct a desk review in lieu of an on-site review if the provider does not have a business site in the region in which the provider is seeking to be certified. ODA's designee shall complete this review and notify ODA of its recommendation within ninety days after receiving a complete application.
- (C) Approved application: ODA and its designee shall follow the process under paragraph (E) of rule 173-39-03 of the Administrative Code for an approved application for certification to provide an additional service in a region for which it is already certified.
- (D) Denied application: ODA and its designee shall follow the process under paragraph (F) of rule 173-39-03 of the Administrative Code for a denied application to become certified to provide an additional service in a region for which it is already certified.

Replaces: 173-39-03
Effective: 7/1/2019
Five Year Review (FYR) Dates: 07/01/2024

CERTIFIED ELECTRONICALLY

Certification

06/18/2019

Date

Promulgated Under: 119.03
Statutory Authority: 173.39, 173.391, 173.52, 173.522, 173.01, 173.02
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