

173-43-05

**Staff certification.**

This rule sets forth the certification criteria to perform a long-term care consultation and general standards regarding certification.

(A) Certification criteria:

- (1) Only a person that ODA certifies to provide a long-term care consultation may provide a long-term care consultation.
- (2) ODA shall only certify a person to provide a long-term care consultation who is an employee of the program administrator and who meets at least one of the following four criteria:
  - (a) The person possesses a current, valid license to practice as a registered nurse under Chapter 4723. of the Revised Code or a valid license to practice as a licensed social worker under Chapter 4757. of the Revised Code;
  - (b) The person possesses a current, valid license to practice as a licensed professional counselor under Chapter 4757. of the Revised Code or a current, valid license to practice in a related profession upon approval by ODA;
  - (c) The person possesses a bachelor of arts degree or a bachelor of science degree and also possesses at least one year of experience in the following:
    - (i) Providing individuals with information about options available to meet long-term care needs or providing individuals with related information such as that which is provided through information and referral, information and assistance; or,
    - (ii) Managed care experience or other such healthcare experience related to individuals' long-term care needs.
  - (d) The person possesses at least three years of experience in the following:
    - (i) Providing individuals with information about options available to meet long-term care needs or providing individuals with related information such as that which is provided through information and referral, information and assistance; or,

- (ii) Managed care experience or other such healthcare experience related to individuals' long-term care needs.
- (3) Any person who performs an in-person long-term care consultation that includes an assessment of the individual's functional capabilities, fulfills any portion of a required pre-admission screening and resident review determination ~~in accordance with rule 5101:3-3-15.1 or 5101:3-3-15.2 of the Administrative Code~~, or fulfills any portion of a level-of-care review ~~in accordance with rule 5101:3-3-15 of the Administrative Code~~ shall meet the requirements of paragraph (A)(2)(a) of this rule.
- (4) No employee of a provider of long-term services and supports shall provide a long-term care consultation.
- (5) ODA shall only certify a person to provide a long-term care consultation if, according to Chapter 173-9 of the Administrative Code, the person's criminal record does not disqualify the person from being employed in a direct-care position.

(B) General standards regarding certification:

- (1) ODA shall notify the program administrator the date that it certifies a person to provide long-term care consultations.
- (2) If, at any time, a certified person no longer complies with this rule, the person shall not provide another long-term care consultation until he or she complies with the rule.
- (3) Training:
  - (a) The program administrator shall train and orient each certified person. Training and orientation shall include, but is not limited to, the following topics:
    - (i) Local availability of publicly-financed and privately-financed long-term care options, programs, services, and benefits;
    - (ii) Factors to consider when choosing among available options; and,
    - (iii) Opportunities and methods for individuals to maximize independence and self-reliance.

- (b) Each certified person shall successfully complete fifteen clock hours of professional development every two years beginning with the date ODA certified the person to provide long-term care consultations. The professional development curriculum shall transmit knowledge relevant to the duties involved in providing a long-term care consultation.
- (4) For each certified person, the program administrator shall track and keep records demonstrating that the requirements of this rule are met.

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CERTIFIED ELECTRONICALLY

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Certification

12/09/2013

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Date

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