

3301-25-01

**One-year educational aide permit.**

- (A) An initial one-year educational aide permit may be issued upon the request and recommendation of an employing superintendent of a city, local, exempted village, or joint vocational school district, educational service center, or the governing authority of a chartered nonpublic school or community school, provided that the applicant is deemed to be of good moral character and that the hiring authority assures that the applicant meets the following requirements:
- (1) The applicant is a graduate of an approved high school or has a statement of high school equivalence in accordance with regulations prescribed by the superintendent of public instruction ([education.ohio.gov](http://education.ohio.gov));
  - (2) The applicant evidences appropriate skills as determined by the hiring authority for the position of educational assistant, defined in section 3319.088 of the Revised Code as a nonteaching employee who directly assists a teacher by performing duties including the supervision of pupils and assistance with instructional tasks; and
  - (3) The applicant demonstrates the potential to benefit from in-service training, and agrees to participate in such training as required by the hiring authority.
- (B) The term "ESEA qualified" (elementary and secondary education act) may be added to the one-year educational aide permit for the individual who attains a qualifying score successfully completes an assessment the examination for paraprofessionals specified prescribed by the state board department of education ([education.ohio.gov](http://education.ohio.gov)), or possesses an associate degree (or higher) from an accredited institution of higher education, or completes at least two years of coursework study at an accredited institution of higher education (defined as forty-eight semester hours or seventy-two quarter hours).
- (C) The one-year educational aide permit may be renewed upon the request and recommendation of the employing superintendent of a city, local, exempted village, or joint vocational school district, educational service center, or the governing authority of a chartered nonpublic school or community school, provided that the applicant is deemed to be of good moral character and that the hiring authority assures that the applicant meets the following requirements:
- (1) The applicant has successfully performed tasks assigned in accordance with a written job description, as verified by the hiring authority; and
  - (2) The applicant has participated in and benefited from in-service training, as verified by the hiring authority.

Effective: 3/26/2020

Five Year Review (FYR) Dates: 1/10/2020 and 03/26/2025

CERTIFIED ELECTRONICALLY

---

Certification

03/16/2020

---

Date

Promulgated Under: 119.03

Statutory Authority: 3301.07, 3319.088, 3319.22

Rule Amplifies: 3319.088

Prior Effective Dates: 12/01/1969, 07/01/1987, 12/30/2004, 01/22/2010