

3304-2-58

**Training.****(A) Definitions**

- (1) "Graduate college" or "graduate university training" means a full-time or part-time academic training leading to a degree recognized as beyond a baccalaureate degree, such as a master of science, master of arts, or doctor of philosophy, or doctor of jurisprudence. Such training would be provided by a college or university.
- (2) "Four-year college" or "four-year university training" means a full-time or part-time academic training leading to a baccalaureate degree, a certificate, or other recognized educational credential. Such training may be provided by a four-year college or university or technical college.
- (3) "Junior college training" or "community college training" means a full-time or part-time academic training above the secondary school level leading to an associate's degree, a certificate, or other recognized educational credential. Such two-year training may be provided by a community college, junior college, or technical college.
- (4) "Occupational training" or "vocational training" or "job skill training" means training provided by a community college, vocational, trade or technical school, or business that prepares students for gainful employment in a recognized occupation, not leading to an academic degree. This would include selected courses or programs of study at a community college, four-year college or university, technical college or proprietary school, or training program.
- (5) "On-the-job-training" means training in specific job skills by a prospective employer in which generally the trainee is paid during the training and will remain in the same or similar job upon successful completion.
- (6) "Registered apprenticeship training" means a work-based employment and training program that combines hands-on, on-the-job work experience in a skilled occupation with related classroom instruction. Structured apprenticeship programs generally have minimum requirements for the duration of on-the-job work experience and classroom instruction, and/or uses competency-based elements but should have a mechanism in place to ensure quality and consistency of skills acquisition. The following elements distinguish apprenticeship programs from other work-based efforts including co-op education, on-the-job training, and internships: supervision and structured mentoring; providing for wage increases as an apprentice's

skills increase; based on an employer-employee relationship; and providing an industry recognized certificate of completion of the program.

- (7) "Basic academic remedial training" or "literacy training" means literacy training or training provided to remediate basic academic skills needed to function on the job in a competitive labor market.
- (8) "Randolph-sheppard entrepreneurial training" means training for establishing a small business or individualized training through OOD's randolph-sheppard program as identified on an approved individualized plan for employment.
- (B) Training may include, but is not limited to, graduate college or graduate university training; four-year college or four-year university training; junior college or community college training; occupational training or vocational training; on-the-job training; registered apprenticeship training; basic academic remedial or literacy training; and randolph-shepard entrepreneurial training. OOD only supports the cost of training programs when they are required for the individual to reach their employment outcome as identified on an approved individualized plan for employment.
- (C) OOD may provide training supplies and equipment when required by the training program, or when needed by the individual with a disability to overcome limitations imposed by a disability. All monies received from a refund or sale of training supplies or equipment shall be returned to OOD.
- (D) The determination of least cost for the purpose of post-secondary and occupational or vocational training shall include consideration of an appropriate Ohio junior college or community college educational institution in accordance with rule 3304-2-52 of the Administrative Code, if the coursework needed is offered at a junior or community college and can meet the individual with a disability's vocational rehabilitation needs.
- (E) Educational expenses for post-secondary and occupational or vocational training programs that are eligible for federal financial aid shall be authorized based on financial need.

  - (1) The individual with a disability shall apply for financial aid by completing and submitting the free application for federal student aid (FAFSA), when the school participates in federal student aid programs.
  - (2) The individual with a disability shall submit a copy of the student aid report (SAR) to OOD for each academic year for which OOD is authorizing for post-secondary and occupational or vocational training. The expected family

contribution (EFC) listed on the SAR shall be used in calculating OOD's potential financial contribution.

- (3) Individuals with a disability who receive supplemental security income (SSI) or social security disability insurance (SSDI), are excluded from the financial needs requirements in (F)(2) for post-secondary and occupational or vocational training programs.
- (4) The OOD contribution to post-secondary educational and occupational or vocational training program expenses shall be computed by subtracting the following from the cost of educational expenses: the combined total of all grant monies, comparable benefits, and the EFC to be paid by the individual with a disability. Scholarships and other awards based on merit, may be used by the individual with a disability to meet the EFC. The individual with a disability shall disclose to OOD all known scholarships and other awards based on merit prior to OOD's contribution determination. OOD's contribution to educational expenses shall be reduced by the amount of scholarships and other awards based on merit that exceed the EFC.
- (F) To continue receiving OOD support, an individual with a disability shall demonstrate satisfactory progress in accordance with paragraph (H) of this rule and shall have a maximum of eighteen consecutive months to complete each academic year of post-secondary educational training as defined by the degree program. Part-time attendance may be granted in extreme circumstances when there is a disability related need or a lack of course availability. For part-time attendance, an individual shall have a maximum of 24 months to complete each academic year of post-secondary educational training as defined by the degree program and maintain FAFSA/financial aid eligibility.
- (G) To continue receiving OOD support, an individual with a disability attending a junior college or community college training or a four-year college or four-year university training program shall maintain a cumulative grade point average of 2.0 or higher and the minimum grade requirements for successful completion of the academic program. For a graduate college or graduate university training program, the grade standard shall be the school's grade requirement for graduation. For a student in any other training program, the minimum grade standard shall be that established by the training program.
- (H) An individual with a disability shall make payment to OOD for any refund received for tuition, training fees or supplies for which OOD has paid.
- (I) OOD may only enter into on-the-job training agreements when the trainer (employer or designee) agrees to pay the individual with a disability involved in on-the-job

training. The fee for on-the-job training shall be calculated based on a percentage of the individual's wage.

(J) This rule is designed to implement "Title IV of the Workforce Investment Act," which contains the 1998 amendments to "The Rehabilitation Act of 1973."

Replaces: 3304-2-58

Effective:

Five Year Review (FYR) Dates:

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Certification

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Date

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