

4501-53-05

**Renewal of certification to teach.**

- (A) Each instructor seeking renewal of the instructor's certification to teach shall, within thirty days of the expiration date of the current certification period, submit a renewal application to the department on a form prescribed by the director.
- (B) Renewal applications received more than thirty days after the expiration date of the last certification period shall not be considered valid, and the applicant shall complete a new application in accordance with rule 4501-53-03 of the Administrative Code.
- (C) The application for renewal shall be signed, dated, and shall contain a statement affirming that the applicant meets the requirements for certification to teach set forth in this chapter.
- (D) The department shall renew certification to teach issued under this chapter for any instructor who meets the following:
- (1) Satisfies the requirements for certification to teach as set forth in rules 4501-53-03 and 4501-53-04 of the Administrative Code;
  - (2) Has taught in Ohio, ~~as an instructor of record a minimum of three per the~~ "Motorcycle Ohio Policy and Procedure Manual" (2011), the minimum number of basic rider courses for MO during the most recent certification period . This requirement may be waived for good cause upon approval of the department. The "Motorcycle Ohio Policy and Procedure Manual" (2011) may be electronically accessed at <http://www.motorcycle.ohio.gov/index.stm>.
  - (3) Upon request, submits a criminal abstract provided and dated by the bureau of criminal identification and investigation within forty-five days of such request.
- (E) In addition to the requirements listed in paragraph (D) of this rule, ~~an ERC a BRC-2~~ instructor shall also, within the past three years, have taught at least one ~~ERC~~ BRC-2 or attended ~~an ERC a BRC-2~~ update provided by the department.

Effective: 04/21/2011

R.C. 119.032 review dates: 02/02/2011 and 02/02/2016

CERTIFIED ELECTRONICALLY

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Certification

04/11/2011

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Date

Promulgated Under: 119.03  
Statutory Authority: R.C. 4508.08  
Rule Amplifies: R.C. 4508.08  
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