

4501-53-05

**Renewal of certificate to teach.**

- (A) Each instructor seeking renewal of the instructor's certificate to teach shall submit a renewal application to the department on a form prescribed by the director.
- (B) All instructor renewal applications may be filed without affecting the renewal status of the application if received within thirty days from the date of expiration of the last certificate issued, but such certificate will be effective no sooner than the date it is approved by the director.
- (1) After thirty days from the date of expiration, an applicant must complete a new application in accordance with rule 4501-53-03 of the Administrative Code.
- (C) The application for renewal shall be signed, dated, and shall contain a statement affirming that the applicant meets the requirements for a certificate to teach set forth in this chapter.
- (D) The department shall renew a certificate to teach issued under this chapter for any instructor who meets the following:
- (1) Satisfies the requirements for a certificate to teach as set forth in rules 4501-53-03 and 4501-53-04 of the Administrative Code;
- (2) Has taught, in Ohio, as an instructor of record in a minimum of three courses for the general public during each certification period with at least one course for MO.
- (3) Upon request, submits a criminal abstract provided by the bureau of criminal identification and investigation and dated by the bureau of criminal identification and investigation within forty-five days of such request.

Effective:

R.C. 119.032 review dates:

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: R.C. 4508.08  
Rule Amplifies: R.C. 4508.08