

4501:1-11-01

**Process for a replacement vehicle identification number (VIN) plate.**

- (A) Any person who is the owner of a motor vehicle, or any owner's insurer, may apply for a replacement vehicle identification number (VIN) plate or replacement vehicle parts derivative VIN plates or stickers in accordance with the requirements of paragraphs (B) and (C) of this rule.
- (B) Before a person applies for a replacement vehicle identification number (VIN) plate or replacement vehicle parts derivative VIN plates or stickers, an inspection of the vehicle must be conducted by the state highway patrol in accordance with provisions of division (E) of section 4505.11 of the Revised Code. The inspection shall include the following:
- (1) The federal safety decal number;
  - (2) The engine and transmission numbers;
  - (3) Any manufacturer's applied number that can be traced by available record to the original VIN;
  - (4) Any owner's applied number that can be traced to the original owner or VIN;
  - (5) Any other number determined by the registrar or the state highway patrol to be relevant to the inspection.
- (C) The applicant shall obtain an "Application for Replacement Vehicle Identification Number (VIN) to a Motor Vehicle," form "BMV 3713," (4/18)(December, 2014), available on the bureau of motor vehicles' website at [http://www.bmv.ohio.gov/bmv\\_forms.stm](http://www.bmv.ohio.gov/bmv_forms.stm) and hereinafter referred to as the "application." The application shall be submitted to the registrar of motor vehicles with the following documents:
- (1) The evidence of an inspection by state highway patrol;
  - (2) The valid Ohio certificate of title or certificate of title or other lawful evidence of title issued in another state.
- (D) If the registrar determines that the applicant has complied with the requirements of paragraphs (B) and (C) of this rule, the registrar shall authorize the issuance of the original VIN or shall assign a new VIN. If a replacement VIN plate is required, the following procedures apply:
- (1) The dies, plates, stickers, or other suitable devices, materials, or equipment required to replace a VIN or derivative VIN on any vehicle part shall be

obtained and produced by the bureau of motor vehicles or the state highway patrol;

- (2) The applicant may be required to pay the bureau of motor vehicles the actual cost incurred by the bureau of motor vehicles or state highway patrol in obtaining or producing the replacement VIN plates or replacement vehicle parts derivative VIN plates or stickers for the vehicle;
- (3) The registrar shall send, a copy of all documentation pertaining to the replacement VIN plate or replacement vehicle parts derivative VIN plates or stickers to the state highway patrol;
- (4) The registrar shall send the Ohio certificate of title or other lawful evidence of ownership to the appropriate clerk of courts.

Effective:

Five Year Review (FYR) Dates: 11/26/2019

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Certification

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Date

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Statutory Authority: 4501.02, 4569.62  
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