

4755-23-06

**Biennial renewal of licensure.**

- (A) Renewal of a physical therapist or physical therapist assistant license shall be in accordance with section 4755.46 of the Revised Code.
- (1) The entire licensure renewal application, including any required forms, compliance with the continuing education requirement specified in rule 4755-23-08 of the Administrative Code, and payment of the renewal fee prescribed by rule 4755-24-04 of Administrative Code, shall be completed to satisfy the requirements of the renewal procedure.
- (2) The licensure renewal notice shall be ~~mailed~~ sent to the address on file with the board.
- (B) All individuals licensed as a physical therapist shall renew their license by the thirty-first day of January in each even-numbered year. When a license to practice as a physical therapist is issued by the board on or after October first of an odd-numbered year, that license shall be valid through the thirty-first day of January of the second even-numbered year.
- (C) All individuals licensed as a physical therapist assistant shall renew their license by the thirty-first day of January in each odd-numbered year. When a license to practice as a physical therapist assistant is issued by the board on or after October first of an even-numbered year, that license shall be valid through the thirty-first day of January of the second odd-numbered year.
- (D) Persons who fail to submit the renewal fee, completed application, any other required information, and/or comply with the continuing education requirement specified in rule 4755-23-08 of the Administrative Code, by the thirty-first day of January of the appropriate year shall have their license automatically expire.
- (1) A license holder whose license expires for failure to renew must submit a reinstatement application in accordance with rule 4755-23-10 of the Administrative Code. The physical therapy section shall approve the reinstatement application before the individual may legally practice as a physical therapist or physical therapist assistant in Ohio.
- (2) A licensee who continues to practice physical therapy or physical therapy assisting with an expired license shall be subject to disciplinary action pursuant to section 4755.47 of the Revised Code.
- (E) For the purposes of filing an electronic renewal application via the Ohio e-License system, the board shall supply the applicant with a "UserID" and password. The use

of the "UserID" and password provided by the board is solely the responsibility of the licensee to whom it is issued and shall be limited to filing an electronic renewal application. The "UserID" and password shall constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.

Effective:

Five Year Review (FYR) Dates: 04/01/2015

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4755.411  
Rule Amplifies: 4755.46  
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