

4758-5-01

Requirements for certification of chemical dependency counselor assistants (CDCA).

The chemical dependency counselor assistant (CDCA) certificate is obtained first as a thirteen-month, non-renewable preliminary certification before application for the subsequent two-year, renewable certification. ~~To be certified as a chemical dependency counselor assistant (CDCA), an individual shall complete the following:~~

(A) To be certified as a chemical dependency counselor assistant (CDCA) for a preliminary, non-renewable thirteen-month period, an applicant shall:

(1) Be eighteen years of age and hold a high school diploma or equivalent;

(2) Submit a formal application, including:

(a) Suitable documentation provided in a manner specified by the board;

(b) An application fee;

(c) A personal attestation statement agreeing to practice by the code of ethical standards adopted by the board; and

~~(A)(3) Forty Complete forty hours of approved chemical dependency substance use disorder specific education which meets the education content and minimum hours as follows: of which fifty per cent shall have been obtained in the last two years. The required content areas with the specified contact hours are as follows:~~

~~(1)(a) Theories of addiction-Substance use disorder and recovery knowledge (five hours)~~

~~(2)(b) Counseling procedures and strategies with addicted populations as applied to those with substance use disorder (fourteen hours)~~

~~(3)(c) Group process and techniques working with addicted populations (five hours)~~

~~(4)(d) Assessment and diagnosis of addiction-substance use disorder (three hours)~~

~~(5)(e) Treatment planning (seven hours)~~

~~(6)(f) Legal and ethical issues pertaining to chemical dependency substance use disorder professionals (six hours)~~

(i) A minimum of one hour must be completed in an ethics course specified by the board.

(4) Substance use disorder specific education hours listed in (A)(3)(a-f) must meet the following requirements:

(a) Continuing education coursework from board approved continuing education provider entities, at least fifty per cent of which the total was completed within two years from the date of application, or

(b) College coursework verified on an official college or university transcript in which at least fifty percent of the total coursework was completed within five years from the date of application, or

(c) A combination of continuing education and college coursework as described in section (A)(4)(a) and (A)(4)(b) of this rule in which at least fifty percent of the coursework has been completed in the last two years.

(5) The preliminary CDCA certification will be granted for thirteen months.

~~(B) Submit a signed statement agreeing to practice by the code of ethical standards adopted by the board.~~

~~(C) An initial CDCA certification will be granted for thirteen months.~~

~~(B)~~ (B) Each individual who holds an initial a preliminary CDCA certification shall complete an application for the CDCA renewable certificate not sooner than ten months from the date the preliminary, during the first twelve months that the initial certificate is in effect, at least becomes active and not later than one year after that preliminary CDCA certificate lapses, thirty additional hours of approved chemical dependency specific education that meets meeting the following requirements:

(1) Complete thirty hours of approved substance use disorder specific education which meets the education content and minimum hours as follows:

~~(1)~~ (a) Theories of addiction-Substance use disorder and recovery knowledge (five hours)

~~(2)~~ (b) Counseling procedures and strategies with addicted populations as applied to those with substance use disorder (eight hours)

~~(3)~~ (c) Group process and techniques working with addicted populations (five hours)

~~(4)~~(d) Assessment and diagnosis of ~~addiction~~substance use disorder (~~three~~five hours)

~~(5)~~(e) Treatment planning (six hours)

~~(6)~~(f) Legal and ethical issues pertaining to ~~chemical dependency~~substance use disorder professionals (three hours)

(2) Substance use disorder specific education listed in (B)(1)(a-f) must meet the following requirements:

(a) Continuing education coursework from board approved continuing education provider entities which is completed within the first twelve months the individual holds the CDCA preliminary certificate, or

(b) College coursework verified on an official college or university transcript in which at least fifty percent of the total coursework was completed within five years from the date of application, or

(c) A combination of continuing education and college coursework as described in section (B)(3)(a) and (B)(3)(b) of this rule, and

(d) Does not duplicate the same coursework submitted for approval of the preliminary CDCA certificate.

~~(E) Each individual meeting the requirements in paragraph (D) of rule 4758-5-01 of the Administrative Code shall be issued a two year, renewable CDCA certification.~~

~~(F)~~(C) Failure to complete the requirements in paragraph ~~(D)~~(B) of rule 4758-5-01 of the Administrative Code shall result in a lapse of the ~~individuals initial~~individual's preliminary CDCA certification. ~~In order to be issued a two year, renewable CDCA certification an individual whose initial CDCA has lapsed shall meet the requirements in paragraph (D) of rule 4758-5-01 of the Administrative Code not later than one year after the initial CDCA certification lapses. Individuals whose initial CDCA preliminary certification is lapsed beyond one year shall be required to reapply and meet all requirements for CDCA preliminary certification, as a CDCA.~~

Effective: 4/1/2024

Five Year Review (FYR) Dates: 1/16/2024 and 04/01/2029

CERTIFIED ELECTRONICALLY

Certification

03/22/2024

Date

Promulgated Under: 119.03

Statutory Authority: 4758.20

Rule Amplifies: 4758.43

Prior Effective Dates: 06/13/2004, 07/01/2011, 03/22/2013 (Emer.),
05/06/2013, 03/24/2017