

4758-5-06

**Requirements for certification of registered applicants (RA).**

- (A) The registered applicant certification allows an individual to complete the requirements necessary to file a formal application for either OCPS I or OCPS II.
- (B) An individual can become a registered applicant in two ways:
- (1) Complete a registered applicant form and submit it with the required fee; or
  - (2) Complete a preceptor registration form and submit it with the required fee.
- (C) Once an individual becomes a registered applicant, a file shall be opened and the applicant will be added to the prevention mailing list.
- (D) Registered applicants will have four years to successfully complete OCPS I or OCPS II requirements and:
- (1) File a formal application for OCPS I or OCPS II certification.
  - (2) Successfully complete the ICRC/AODA prevention written examination.
    - (a) Applicants will have one year from the date of acceptance of their formal application to take the examination.
- (E) If the written examinations is not passed, the applicant must continue to take the examination at least two times per year and renew RA status in compliance with rule 4758-13-02 of the Administrative Code.
- (F) Failure to comply with the requirements of paragraph (D) of this rule will cause the registered applicant certification to lapse. An individual must wait for a period of two years from the lapse date to reapply to be a registered applicant.

Effective:

R.C. 119.032 review dates:

---

Certification

---

Date

Promulgated Under: 119.03  
Statutory Authority: R.C. 4758.20  
Rule Amplifies: R.C. 4758.53