

4765-7-11

Continuing education course requirements for Ohio EMS accredited and approved institutions.

- (A) When accredited and approved institutions provide courses for continuing education credit, the institution shall meet all of the requirements set forth in this rule, this chapter and rule 4765-19-01 of the Administrative Code.
- (B) Each course shall be related to EMS operations or patient care.
- (C) Each EMS continuing education course shall be taught by a certified EMS instructor except as provided in paragraphs (H)(2) and (H)(4) of this rule.
- (D) The accredited or approved institution shall issue a certificate of completion to each student upon successful completion of the course. The certificate of completion shall include the following information:
- (1) Certificate of accreditation or certificate of approval number;
 - (2) Program director's signature;
 - (3) Student's name;
 - (4) Date on which the course was completed;
 - (5) Number of hours completed, to include specialty hours;
 - (6) Course title.
- (E) A single session of continuing education shall be at least one-half contact hour.
- (F) The accredited or approved institution shall set forth and maintain written documentation of clear objectives, course content and method of delivery for each continuing education course.
- (G) The approved or accredited institution shall assign continuing education credit to a course according to a formula whereby fifty to sixty minutes of training will equal one contact hour and twenty-five to thirty minutes will equal one-half contact hour.
- (H) In accordance with rule 4765-19-01 of the Administrative Code, accredited or approved institutions may provide continuing education courses in any of the following formats:
- (1) Instruction in a traditional classroom environment or a seminar setting;
 - (2) Online education, as defined in rule 4765-1-01 of the Administrative Code. Online education courses shall consist of all of the following:
 - (a) An online education course shall have prior written approval of medical

content from the program medical director;

(b) Each course shall have written documentation of clear objectives, course content and method of delivery;

(c) Each course shall have prior approval from the program director;

(d) Each course shall be developed by an EMS instructor;

(e) Each course shall include a testing process. Testing shall be completed prior to the issuance of a certificate of completion.

(3) Distance learning, as defined in rule 4765-1-01 of the Administrative Code. Distance learning courses shall consist of all of the following:

(a) A distance learning course shall have prior written approval of medical content from the program medical director;

(b) Each course shall have written documentation of clear objectives, course content and method of delivery;

(c) Each course shall have prior approval from the program director;

(d) Each course shall be developed by an EMS instructor;

(e) Each course shall include a testing process. Testing shall be completed prior to the issuance of a certificate of completion.

(4) Journals, publications or electronic media formats including compact discs, digital video discs, video home system tapes, or other technological media as approved by board, and which shall include a testing process;

(5) A skills practicum course which shall include an evaluation of skills performance;

(6) Other formats as approved by the board;

(7) Independent study, as set forth in rule 4765-7-11 of the Administrative Code, shall only be conducted through an EMS accredited or EMS approved institution. Independent study courses shall include all of the following:

(a) An independent study course shall have prior written approval of medical content from the program medical director;

(b) Each course shall have written documentation of clear objectives, course content and method of delivery;

- (c) Each course shall have prior approval from the program director:
- (d) Each course shall be developed by an EMS instructor:
- (e) Each course shall include a testing process. Testing shall be completed prior to the issuance of a certificate of completion.
- (I) The accredited or approved institution shall maintain documentation of each continuing education course in accordance with rules 4765-7-02 and 4765-7-09 of the Administrative Code, respectively.
- (J) The accredited or approved institution shall maintain documentation of compliance with all requirements set forth in rules 4765-7-02 and 4765-7-09 of the Administrative Code, respectively.
- (K) Ohio first responder and EMT refresher courses, as outlined in rules 4765-12-02, 4765-15-01, 4765-16-01 and 4765-17-01 of the Administrative Code, shall be conducted in a traditional classroom environment unless otherwise approved by the board.

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Certification

12/17/2007

Date

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