

5101:12-1-15**Support enforcement tracking system.**

- (A) Pursuant to section 3125.07 of the Revised Code, the Ohio department of job and family services (ODJFS) shall establish and maintain a statewide, automated data processing system in compliance with Title IV-D of the Social Security Act, in accordance with 42 U.S.C. 654a (11/29/1999). The system shall be implemented in every county and every county shall accept the automated system. The system shall be known as the "support enforcement tracking system" or "SETS".
- (B) Access to, and use of, data on SETS shall be limited to the extent necessary to carry out the child support program under Title IV-D of the Social Security Act, as amended.
- (1) Data on SETS may be used only according to confidentiality guidelines.
- (2) Personnel having access to SETS shall:
- (a) Be trained in confidentiality, safeguarding guidelines, and security procedures;
- (b) Be informed of all penalties; and
- (c) Have signed the JFS 07078, "Code of Responsibility" (rev. 04/2005), and JFS 07014, "Tax Information Safeguarding Authorization Agreement" (rev. 10/2005).
- (3) ODJFS shall monitor access to and use of SETS to prevent and promptly identify unauthorized use of SETS.
- (C) ODJFS may deny access to SETS when an individual has been found to have unauthorized access to, or improperly disclosed or used, data in SETS.
- (D) In accordance with sections 3125.38 and 3125.39 of the Revised Code, SETS shall provide the data necessary for the performance measurements outlined in rules 5101:12-1-54 and 5101:12-1-54.1 of the Administrative Code.
- (E) The child support enforcement agency (CSEA) shall interact with the functions of SETS according to applicable rules of the Administrative Code, Ohio law, federal law and regulations, and other written instructions provided by ODJFS. Interaction shall include, but not be limited to, the CSEA providing information or performing an activity that enables a particular SETS function to operate at its full capacity. When a mandate under a rule of the Administrative Code, Ohio law, federal law or regulation, or other written instructions provided by ODJFS is directed at the CSEA to perform, the mandate shall be considered executed when the CSEA has interacted with SETS and SETS has performed the function.

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Certification

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Date

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