

5101:2-13-10

**Training and professional development requirements for a licensed family child care provider and child care staff members.**

(A) What health training is required for a licensed family child care provider prior to licensure?

The family child care provider shall complete the following:

- (1) Have a current certification in first aid and cardiopulmonary resuscitation (CPR). Training shall be appropriate for all of the ages of children in care.
- (2) Have a current training in management of communicable disease and the six-hour child abuse recognition and prevention.
- (3) Type A child care providers licensed prior to the effective date of this rule shall have until June 30, 2017 to meet the health training requirements of this paragraph.

(B) What health training is required for a licensed family child care provider once licensed?

- (1) Maintain current certification in first aid and infant and child CPR. The training shall be appropriate for all of the ages of children in care.
- (2) Maintain current training in management of communicable disease and child abuse recognition and prevention.
- (3) Audiovisual or electronic media training shall not be used to meet the CPR training requirement pursuant to paragraphs (A)(1) and (B)(1) of this rule unless there is also an in-person component of the training.

(C) What health training is required for a licensed family child care staff member?

- (1) Prior to being left alone with children, the child care staff member shall complete and be current in:
  - (a) CPR.
  - (b) First aid.
  - (c) Management of communicable disease.
  - (d) ODJFS prescribed one-hour child abuse overview which is valid for two years.
- (2) Child care staff members employed on or before the effective date of this rule shall have until June 30, 2017 to complete the one-hour child abuse overview.

- (3) Trainings shall meet course and trainer requirements in appendix A to this rule.
- (4) Audiovisual or electronic media training shall not be used to meet the CPR training requirement pursuant to paragraph (C)(1) of this rule unless there is also an in-person component of the training.
- (D) What are the on-going professional development requirements for the licensed family child care provider and child care staff members?
  - (1) Complete a minimum of six clock hours of training annually in any of the categories listed in appendix B to this rule each fiscal year. The fiscal year is defined as July first through June thirtieth.
  - (2) A family child care provider licensed between January first and June thirtieth of each year is not required to complete the professional development requirements until the following fiscal year.
  - (3) A child care staff member hired between January first and June thirtieth of each year is not required to complete the professional development requirements until the following fiscal year.
  - (4) Health trainings taken pursuant to paragraph (A), (B), or (C) of this rule may not be used to meet the professional development training requirements.
  - (5) Audiovisual or electronic media training may be used to meet the required six hours of annual training.
- (E) What verification is needed on file at the home to document the completed training?
  - (1) The health trainings shall be documented by one of the following:
    - (a) Verification from the Ohio professional registry.
    - (b) The JFS 01276 "Health Training Documentation for Child Care" (12/2016).
    - (c) Training cards issued by organizations approved by the ODJFS for first aid, CPR or prevention, recognition and management of communicable diseases.
  - (2) The on-going professional development shall be documented by one of the following:
    - (a) Verification from the Ohio professional registry.
    - (b) Transcript of completion of college courses from an accredited university.

college, or technical college.

(i) One quarter credit hour equals ten clock hours of training.

(ii) One semester credit hour equals fifteen clock hours of training.

(c) The JFS 01307 "Professional Development Documentation for Child Care" (rev. 12/2016).

(d) Certificates indicating continuing education units (CEU). One CEU equals ten clock hours of training.

(e) Certificates issued by Ohio child welfare training centers.

(3) A family child care provider shall immediately provide current staff with copies of their training documentation upon request or upon separation from employment.

Replaces: 5101:2-13-27, 5101:2-13-28, 5101:2-14-08

Effective:

Five Year Review (FYR) Dates:

---

Certification

---

Date

Promulgated Under: 119.03  
Statutory Authority: 5104.017, 5104.018  
Rule Amplifies: 5104.017, 5104.018  
Prior Effective Dates: 10/1/83, 9/1/86, 9/5/86, 2/15/88, 5/1/89, 1/1/91,  
10/15/96, 10/1/97 (Emer.), 12/30/97, 4/1/03, 7/1/03,  
1/1/07, 8/14/08, 7/1/10, 11/15/10, 12/1/11, 1/1/14