

ACTION: ORIGINAL  
FILED

DATE: 09/13/2002  
01:01 PM

TO BE RESCINDED

5101:2-13-10

**Application for renewal licensure.**

- (A) The director shall mail application forms for renewal of a license at least one hundred twenty days prior to the date of expiration of the license.
- (B) Every person, firm, organization, institution, or agency wishing to renew a license:
- (1) Shall apply to the director of human services for renewal licensure on such forms as the director prescribes.
  - (2) Shall file the application for renewal licensure not less than sixty days prior to the expiration of the type A home's current license.
  - (3) Shall file an application with fee for renewal licensure with the director. The application shall be considered to be filed with the director as of the date the application is postmarked. Applications received by means other than the postal service shall be considered received when time-date stamped in the child-care regulatory unit, Ohio department of human services. Any receipted application submitted without complete and/or accurate information must be amended with complete and/or accurate information before renewal licensure.
- (C) If the application and fee are not received at least sixty days prior to the license expiration date, the type A home:
- (1) Must file an initial license application and fee, including submission of a new building inspection report. The renewal application fee is not refundable, nor is it transferable to the initial application fee payment;
  - (2) Will lose all legal rights to continue to do business after expiration of the current license, pursuant to Chapter 119. of the Revised Code, unless initial licensure is secured before that date;
  - (3) Has no rights to an appeal through the administrative hearing process pursuant to section 5104.03 and Chapter 119. of the Revised Code.
- (D) Every person, firm, organization, institution, or agency applying for renewal

licensure shall also file with the director a statement of compliance on the form prescribed by the director. The compliance statement shall serve as the type A home's written statement of continued compliance with Chapter 5104. of the Revised Code and Chapter 5101:2-13 of the Administrative Code.

Effective:

R.C. 119.032 review dates: 9/13/2002

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 5104.03, 5104.011(F)  
Rule Amplifies: 5104.03, 5104.011(F)  
Prior Effective Dates: 9/5/86