

5101:2-37-03

PCSA requirements for completing the family assessment.

(A) The public children services agency (PCSA) ~~shall~~is to complete the "Family Assessment" in ~~the Ohio's statewide automated comprehensive child welfare information system (CCWIS)(SACWIS)~~ for ~~both of~~ the following reports:

(1) Intra-familial child abuse and neglect reports assigned to alternative or traditional response pathway, including those screened in as a third party assessment/investigation.

(2) Dependency reports.

(3) Stranger danger reports when applicable pursuant to rule 5101:2-36-05 of the Administrative Code.

(B) The PCSA ~~shall~~is to complete the "Family Assessment" on all cases transferred for ongoing PCSA services prior to completion of the ~~case plan~~"Family Case Plan" or "Prevention Services Plan" pursuant to rule 5101:2-38-01, ~~or 5101:2-38-05, or 5101:2-40-05~~ of the Administrative Code, except for the following family in need of services reports:

(1) Deserted child/safe haven.

(2) Emancipated youth.

(3) Permanent surrender.

(4) Interstate compact on placement of children (ICPC).

(5) Interstate compact on adoption and medical assistance (ICAMA).

(C) The PCSA ~~shall~~is to complete the "Family Assessment" regarding the family of the alleged child victim/child subject of the report. Family includes all of the following individuals, as applicable:

(1) Alleged child victim/child subject of the report.

(2) Siblings of the alleged child victim/child subject of the report, including step or half siblings residing in the home.

(3) Parent, guardian, custodian ~~or caretaker~~ residing in the home of the alleged child victim/child subject of the report.

(4) Paramour of the custodial parent, guardian, custodian or caretaker residing in the home.

- (5) Children of the paramour residing in the home.
 - (6) Other children residing in the home of whom the parent, guardian, custodian or caretaker has custody or guardianship.
 - (7) A related or unrelated adult caretaker residing in the home having routine responsibility for care of the alleged child victim/child subject of the report and siblings.
 - (8) An individual having regular contact with the alleged child victim/child subject of the report who may contribute to the risk of maltreatment to the child based upon their behaviors and interactions with the child or family.
- (D) If an order of shared parenting has been issued and there has not been a residential parent designated by the court, the PCSA ~~shall~~is to complete the "Family Assessment" on the family members residing with the custodian who ~~has~~had physical care of the alleged child victim/child subject of the report at the time the incident occurred.
- ~~(E) For all reports involving an infant identified as affected by legal or illegal substance abuse or withdrawal symptoms resulting from prenatal or postnatal substance exposure as defined in rule 5101:2-1-01 of the Administrative Code the PCSA is to document at case closure in the "Family Assessment" the plan of safe care as prescribed in paragraph (S) of rule 5101:2-36-03 of the Administrative Code.~~
- ~~(F)~~(E) The PCSA ~~shall~~is to, at minimum, complete face-to-face contact and interview the family described in paragraph (C) of this rule and complete the "Family Assessment" no later than ~~forty-fivesixty~~ days from the date the PCSA screened in the report/referral. ~~The PCSA may extend the time frame by a maximum of fifteen days if information needed to complete the "Family Assessment" cannot be obtained within forty-five days and the reasons are documented in the case record pursuant to rule 5101:2-36-11 of the Administrative Code.~~

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Certification

Date

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