

5101:2-9-21

**Disciplinary policy and procedures.**

- (A) Disciplinary policy and procedures of a residential facility shall be explained to each child, all staff, and a copy made available to persons or agencies who desire to place children in the facility.
- (B) The residential facility disciplinary policy and procedures required pursuant to rule 5101:2-5-13 of the Administrative Code shall be humane, instructive and shall be administered with fairness, consistency and respect and regardless of the child's race, sex, religion or cultural heritage. The policy and procedures shall prohibit all cruel and unusual punishments/practices including, but not limited to:
- (1) Physical punishment such as spanking, punching, paddling, shaking, biting, hair pulling, pinching, physical hitting inflicted in any manner upon the body or roughly handling a child.
  - (2) Physically strenuous work or exercises, when used solely as a means of punishment.
  - (3) Forcing a child to maintain an uncomfortable position, or to continuously repeat physical movements when used solely as a means of punishment.
  - (4) Group punishments for the behavior of an individual.
  - (5) Verbal abuse, including swearing, directed at a child or derogatory remarks about a child's family, race, religion, or cultural background or threats of physical violence against the child or removal of the child from the facility.
  - (6) Denial of social or recreational activities for more than seven consecutive days without prior written approval of the facility administrator.
  - (7) The denial of social, mental health or casework services, medical treatment, educational services or access to the guardian ad litem or attorney.
  - (8) The deprivation of meals.
  - (9) The use or denial of any medication as a punishment.
  - (10) The denial of visitation or communication rights with a child's family as a means of punishment.
  - (11) The denial of sleep.

- (12) The denial of shelter, clothing, bedding, or restroom facilities.
  - (13) The use of physical restraint as a means of punishment.
  - (14) Organized social ostracism such as codes of silence.
  - (15) The use of chemical restraint.
  - (16) The use of mechanical restraint.
  - (17) Isolation in a locked room used as punishment.
  - (18) Separation of a teenage mother and her child in a residential parenting facility as a means of punishment.
- (C) Discipline shall be administered only by persons who are administrators or employees with direct care responsibilities of the residential facility. Children shall not discipline other children, except their own.
- (D) If a residential facility places any restrictions upon ~~a child's rights for more than two hours~~ any rights of a child including those pursuant to paragraph (A) of rule 5101:2-5-35 of the Administrative Code, the facility shall:
- (1) Inform the child and the child's custodian of the conditions of and the reasons for the restriction of rights;
  - (2) Place a written report summarizing the conditions of and reasons for the restriction of the child's rights in that child's record pursuant to rule 5101:2-5-10 of the Administrative Code;
  - (3) When a restriction of a child's rights affects another individual, inform the individual, as appropriate, of the conditions of and reasons for the action;
  - (4) Document review of ~~this decision~~ the restriction at least weekly. Any such restriction shall be included in the service plan and approved by the child's custodian.

Effective: 01/01/2008

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CERTIFIED ELECTRONICALLY

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Certification

11/21/2007

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Date

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