

5180:2-9-37

**Information to be provided by residential facilities.****(A) What is a new residential facility to do after receiving its certificate?**

A new residential facility is to provide the following information to all county, municipal, or township law enforcement agencies, emergency management agencies and fire departments with jurisdiction over the facility within ten days after obtaining certification:

(1) A written notice with the facility's address, the type of residential facility, and the facility's contact information.

(2) Copies of the facility's:

(a) Emergency and disaster procedures pursuant to rule 5180:2-5-13.1 of the Administrative Code.

(b) Medical emergency plan pursuant to rule 5180:2-9-09 of the Administrative Code.

(c) Community engagement plan pursuant to rule 5180:2-9-38 of the Administrative Code.

**(B) What types of facilities are to follow this rule?**

All certified residential facilities, including:

(1) Group homes.

(2) Children's crisis care facilities.

(3) Children's residential centers.

(4) Residential infant crisis care facilities.

(5) Residential parenting facilities.

(6) Scholar residential centers.

(7) Therapeutic wilderness camps.

**(C) What documents are to be updated and resubmitted, and what steps should be taken if there are changes at the facility after the initial notice is sent?**

A residential facility is to provide to all county, municipal, or township law enforcement agencies, emergency management agencies and fire departments with jurisdiction over the facility updated copies of the following:

- (1) A copy of the facility's procedures for emergencies and disasters pursuant to rule 5108:2-5-13.1 of the Administrative Code.
- (2) A copy of the facility's medical emergency plan pursuant to rule 5180:2-9-09 of the Administrative Code.
- (3) A copy of the facility's community engagement plan pursuant to rule 5180:2-9-38 of the Administrative Code.

(D) Is there a timeline to follow for submitting changes and updates?

- (1) Changes are to be submitted within ten days.
- (2) Updates are to be submitted within ten days prior to the second year after the original date of submission as described in paragraph (A) of this rule, and within ten days every second year thereafter.

Replaces: 5180:2-9-37

Effective:

Five Year Review (FYR) Dates:

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Certification

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Date

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|------------------------|-----------------------------------------------|
| Promulgated Under:     | 119.03                                        |
| Statutory Authority:   | 5103.03, 5103.05, 5103.051                    |
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