

901:8-2-03

**Auctioneer license procedure; deposit or return of license.**

- (A) Applications for the auctioneer exam and license are available by mail upon request and on the department's website: [www.ohioagriculture.gov](http://www.ohioagriculture.gov).
- (B) Name and address.
- (1) The name listed on the application shall be identical to the name under which the applicant intends to conduct all auction activities. If the applicant intends to use any name other than the applicant's personal name, the name must be registered either as a fictitious or trade name with the secretary of state pursuant to section 1329.01 of the Revised Code.
- (2) The "address of applicant for licensing purposes" shall be the permanent physical business address of the applicant. Post office boxes are not acceptable. All records shall be maintained at the business address listed on the application.
- (C) Photograph. A photograph of the applicant, measuring two inches by two inches, taken not more than sixty days prior to the date of the examination shall be filed with each application.
- (D) Examination. If qualified, the applicant shall be notified of the date, time and place of the examination. If the applicant fails to appear for the scheduled examination, the twenty-five dollar examination fee shall be forfeited and the application materials and license fee shall be returned. The applicant must answer seventy-five per cent of the questions correctly to pass the written examination. The commission shall administer and grade the oral presentation and shall advise the department if the applicant passed or failed the oral examination. The applicant must pass both the written and oral examinations to be issued a license.
- (E) Identification card. Licensees shall carry their license identification card at all times they are engaged in any auction activity. The identification card shall be produced upon request to any person that has been solicited by the licensee, any law enforcement officer, and to any representative of the department.
- (F) The license shall be immediately returned to the department if it becomes void or invalid, for any reason.
- (G) Licensees may make application to place their license on deposit for a term not to exceed two years. The licensee shall return the wall license and pocket identification card with the application.

- (1) If the auctioneer is under the financial responsibility requirement, placing a license on deposit does not waive this requirement, nor does it count toward the three year requirement.
- (2) No licensee shall place their license on deposit in an attempt to avoid an action taken against their license under section 4707.15 of the Revised Code.

Effective:

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Certification

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Date

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