

PUBLIC HEARING NOTICE
OHIO DEPARTMENT OF JOB AND FAMILY SERVICES

DATE: February 6, 2018
TIME: 10:00 A.M.
LOCATION: Room 1865 Rhodes State Office Tower
30 East Broad St., Columbus, Ohio 43215

Pursuant to sections 5104.21 and 5104.22 and Chapter 119 of the Revised Code, the director of the Ohio Department of Job and Family Services (ODJFS) gives notice of the department's intent to consider the amendment and implementation of the rules as identified below and of a public hearing thereon. The rules are being proposed for amendment and implementation as a result of new federal regulations required by the Child Care Development Block Grant (CCDBG) Act of 2014.

5101:2-18-03 "Application for approved child day camps" is a new rule that sets forth the application process and required documents for a child day camp to be approved to provide Publicly Funded Child Care (PFCC) services, as well as required information that must be kept current in the Ohio child licensing and quality system (OCLQS) and the provider portal.

5101:2-18-04 "Compliance inspection and complaint investigation of an approved child day camp" is a new rule that sets forth the guidelines for ODJFS inspections and investigations of approved child day camps and outlines the appeal process if camps disagree with ODJFS findings.

5101:2-18-05 "Child day camp administrator requirements for an approved child day camp" is a new rule that sets forth the responsibilities of the approved child day camp administrator and paperwork requirements for enrolled children.

5101:2-18-06 "Lead counselor, junior counselor, counselor-in-training and employee requirements in an approved child day camp" is a new rule that sets forth the requirements for those working at or assuming leadership roles in approved child day camps, including age requirements, supervision requirements and orientation requirements.

5101:2-18-07 "Background check requirements for an approved child day camp" is a new rule that sets forth the background requirements that must be completed before owning, operating or working at an approved child day camp. It outlines which checks are included, how to obtain the checks, prohibited offenses and rehabilitation standards for crimes.

5101:2-18-08 "Training and professional development requirements for an approved child day camp" is a new rule that sets forth the trainings and professional development requirements for staff and the documentation requirements to verify trainings.

5101:2-18-09 "Supervision of children and ratios for an approved child day camp" is a new rule that sets forth the staff to child ratio requirements, the supervision requirements for

approved child day camp staff members, attendance documentation and child tracking requirements and permitted and prohibited child guidance techniques.

5101:2-18-10 "Emergency, disaster and health-related plans for an approved child day camp" is a new rule that sets forth the disaster plan requirements, including which emergencies, disasters and health related incidents must have written action plans and what must be included in the plans. This rule also outlines the procedures for federally mandated serious incident reporting.

5101:2-18-11 "Administering medication and caring for children with special health needs at an approved child day camp" is a new rule that sets forth the requirements for administration of prescription and non-prescription medications, including documentation requirements, storage requirements, staff training requirements and requirements for children with special health needs.

5101:2-18-12 "Transportation and field trip safety for an approved child day camp" is a new rule that sets forth the requirements for trips, drivers, vehicles and vehicle inspections for approved child day camps.

5101:2-18-13 "Safe and sanitary equipment and environment in an approved child day camp" is a new rule that sets forth the safety requirements, including equipment and furniture requirements, safety gear requirements for specialized activities, safety zone and boundary requirements for applicable specialized activities, storage requirements for potentially hazardous equipment, swimming and water safety requirements, and the requirements for the care, housing and inoculation of pets and animals at an approved child day camp. This rule also outlines the cleaning requirements for maintaining a sanitary environment, toileting and handwashing requirements and when and how water supplies should be tested to ensure safe human consumption.

The following child day camp rules are being proposed for amendment as a result of the Five Year Review:

5101:2-18-01 "Definitions for registered and approved child day camps" is being rescinded and replaced to add definitions of words and phrases found throughout the new rules:

Adult

Advanced Practice Registered Nurse (APN)

Camp headquarters

Certified Nurse Practitioner (CNP)

Child day camp staff member

Employee

Field trips

Medication

Natural bodies of water

On-site

Parent

Physician

Physician Assistant (PA)
Primary Use Space
Primitive Campsite
Public Children Services Agency (PCSA)
Registered Child Day Camp
Routine trips
Special needs
Specialized Activities

5101:2-18-02 "Requirements for child day camp registrations" outlines the registration process for child day camps, including how to register, effective dates and sanctions for not registering or for providing false or misleading information. This rule is being amended to update that registration is now completed online in the Ohio Child Licensing and Quality System (OCLQS). It replaces rescinded rule 5101.2-18-03. Rule 5101-2-18-02 was rescinded because it duplicated 5104.21 of the Ohio Revised Code.

A copy of the proposed rules is available, without charge, to any person affected by the rules at the address listed below. The rules are also available on the internet at <http://www.registerofohio.state.oh.us/>. A public hearing on the proposed rules will be held at the date, time, and location listed at the top of this notice. Either written or oral testimony will be taken at the public hearing. Additionally, written comments submitted or postmarked no later than the date of the public hearing will be treated as testimony.

Requests for a copy of the proposed rules or comments on the rules should be submitted by mail to the Ohio Department of Job and Family Services, Office of Legal and Acquisition Services, 30 East Broad Street, 31st Floor, Columbus, Ohio 43215-3414, by fax at (614) 752-8298, or by e-mail at rules@jfs.ohio.gov.