



**Department of  
Job and Family Services**

**John R. Kasich**, Governor  
**Cynthia C. Dungey**, Director

TO: Mark Hamlin, Director of Regulatory Policy, CSI Office

FROM: Christine Dobrovich, Bureau Chief  
Office of Families and Children

A handwritten signature in blue ink, appearing to be "CD", located next to the name Christine Dobrovich.

RE: CSI Review: OFC-FC/Adoption Policy

OAC 5101:2-5-13, "Required agency policies, plans and procedures"  
OAC rule 5101:2-48-05, "Agency adoption policy and recruitment plan"  
OAC rule 5101:2-48-09, "Application process and preservice training"  
OAC rule 5101:2-48-12, "Completion of the adoption homestudy"  
OAC rule 5101:2-48-13, "Non-discrimination requirements for adoptive placements"  
OAC rule 5101:2-48-24, "Agency adoption review procedures"

DATE: March 29, 2017

Thank you for your recent review of the referenced OAC rules. Based upon your recommendation for no changes to the rule, the Office of Families and Children will proceed with the formal filing of this rule package with the Joint Committee on Agency Rule Review (JCARR).

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